![PME-0310-logo[1]]()**PME Expectations**

**At the Office**

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| **Be Respectful** | **Be Responsible** | **Be Safe** |
|  |  |  |
| Get permission to go to the office | Wait your turn | Be sure that a parent signs you out |
| Speak politely to people working at the office (use your manners)  | Make sure that you have a phone pass  | Come to the office for medical assistance only when necessary. |
| Use a quiet voice in and around the office | If on the bench, sit quietly and wait to be dismissed |  |
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