



Maple Ridge Secondary

Parent Advisory Council (PAC) Minutes

Wednesday, November 15, 2023 7pm

In attendance: Allison Wall; Adeline, Miranda, Nicki, Leah, Heather, Carolyn.

- 1) Welcome & Introductions
- 2) Agenda Approval: 1st Heather; 2nd Nicki.
- 3) Review of Old Minutes (Oct 2023) 1st Leah, 2nd Heather
- 4) Old Business:
 - a) Trivia Night - Friday Feb 23
 - i) Leah made a planning spreadsheet for us to collaborate on.
 - ii) \$250+gst for Trivia Guy; need full payment to secure the date. Unanimous agreement. Includes everything, but needs an audio system. **Action: Adeline** to pay by cheque. **Leah** to ask for invoice.
 - iii) Need a letter from the school to solicit donations at a later date. Once the items are collected, we will decide what to do with them (likely a raffle).
 - iv) Parent email. **Action: Leah & Miranda** to collaborate to send next week.
 - v) DPAC announcement. **Action: Leah.**
 - vi) Advertising Poster. **Action: Miranda** design one for next week.
 - vii) Other fundraising ideas decided upon. **Action: Adeline** to get licenses.
 - (1) 50/50. 1 ticket/\$2. 3 tickets/\$5. 10 tickets/\$10.
 - (2) Lotto Board. (Raffle license.)
 - viii) Facility Booking. **Action: Heather** to submit form.
 - ix) Miranda has Serving it Right. **Action: Carolyn & Nicki** to get theirs and send number to Heather.
 - x) Ticket Price TBD: \$20.
 - (1) Tickets purchased by e-transfer
 - (2) Food to be pre-purchased at the same time.
 - (3) **Action: Leah** to sort out order form.
 - xi) Liquor Event License: Need to determine how much alcohol we are going to buy before we get the license. **Action: Miranda** to see what was done in the past. Note: Grads could get a donation/kick back if we buy from Town Hall.
 - xii) Insurance required for facility booking. **Action: Leah** to ask Trevor.
 - xiii) What was done in the past? **Action: Miranda** to find out from past events (Leslie)

- xiv) **Action: PAC** to convene prior to next PAC meeting to plan in more detail.
- b) Online banking getting sorted w/ Miranda, Adeline, & Heather.
- 5) New Business:
 - a) none
- 6) Treasurer's Report:
 - a) Gaming: \$27649.75 including grant.
 - b) General: \$7649.51
 - c) School will be invoicing for grant approved items (so far just basketballs).
- 7) DPAC Report:
 - a) We will share our event at the next meeting.
 - b) Talk about technology in schools & funding from BCCPAC for ipads, laptops, etc.
 - c) Foundry wellness pickups
 - d) Transportation issues in the East
 - e) EA Representative: long conversation about EA retention, and the EAs are asking for a 4-day workweek.
 - f) Upcoming events shared: Greg Moore Hoop Nights & BBQ party. Albion Christmas Market. Alisa's wish presentation is upcoming in January.
 - g) Until November 25th at Eric Langton, they are doing a clean clothing drive. Kids to teen sizes.
 - h) Next meeting is Tuesday Nov 21 - 7pm location MRSS
 - i) **Action: Leah** to organize snacks for PACs with Chef. Coffee, tea, and a snack. Budget no more than \$200 from General Acct. (1st Nicky, 2nd Heather.) Approximately 50 ppl.
 - ii) Set-Up at 6:30.
- 8) Administration Report:
 - a) Discussion and questions
 - i) Annex having a health & safety inspection, so wrestling is temporarily moved to small gym.
 - ii) Toy drive starting up.
 - iii) Basketball starting as well.
 - iv) Holiday food drive details will be shared more when we know more.
 - v) Dry Grad is organizing Bingo for December 2. We can ideally advertise our event at Bingo. **Action: Adeline** follow up with them to ensure they know what information she needs after the event.
- 9) Parent Voice:
 - a) Open Floor
 - i) Foundations: \$30 for textbook. Why was it not covered if it's curriculum? It's a workbook.

Meeting Adjournment: 7:51pm

Next Meeting Jan 17, 2024 at 7pm. Location MRSS Cafeteria