



# Maple Ridge Secondary

## Parent Advisory Council (PAC) Minutes

Tuesday, Sept 21, 2021 7:00pm

### Attendance:

Leslie Higginson (Chair), Dana Hill (Treasurer), Miranda Carpenter (Secretary), Nathalie Currie (DPAC Rep), Siusan Kenney (Vice Chair), Cheryl Schwarz (Principal), Kenneth Headley (VP), Jeffrey Curwen (VP), Akiko Sakamoto Nickerson, Cyrus Zhang, Kim, Liubov Bila, Sandie Davies, Kim Carruthers, Leanne Brown, Tanis Johnston, Alishba Khan

### 1) Welcome and Introductions:

- a) New admin welcomed and introduced: Principal Cheryl Schwarz and Vice Principal Jeffrey Curwen. PAC Executive introduced. Parents had the option to introduce themselves also.

### 2) Agenda Approved

### 3) Review of Old Minutes:

- a) Minutes from May 2, 2021 were reviewed in June and accepted

### 4) Old Business:

- a) none

### 5) New Business:

- a) BCCPAC Membership (\$75). Nathalie asked if gaming funds could be used to pay for the membership. Dana confirmed that the rules have just changed and yes we can.
- b) Top 3 concerns/issues within our school community? DPAC has asked us to provide some answers to this question. Leslie put it out to the group for input. Nathalie had a concern with the Cheer program not being able to practice because of the “no one allowed in the school after 6pm” rule. Cheryl assured her that practices will be starting up again on Monday in the Drama space. Leslie asks if anyone else has some suggestions on things that are issues or concerns with our school community to please email her.
- c) Meeting Forms/Location. Leslie suggested that we see how MS Teams works for this meeting and then look at something else if it’s a problem for next time. She will be attending a meeting with Harry Dhillon about school access for future meetings. Currently the policy is for each PAC Chair to work with their Principal and this is causing confusion and a lack of standard policy.

### 6) Treasurer’s Report: Dana reported that we have extra money in gaming due to some clubs not spending their funds. Gaming account balance is \$3,992.07. General account balance is \$1903.91; these funds mostly come from tax rebates from the district. Dana would like to see us work on a plan to spend these funds this year. Last year \$26,485 was given out. We were able to fund outdoor seating (benches and picnic tables). We received \$23,180 for our gaming grant last year, and expect to receive about the same this year. We usually receive these funds near the end of October. Leslie brought up some changes to the application for PAC funding forms. There are more details required when applying, and the money can only be spent on what was approved (if a club/group changes their minds they have to reapply). These changes are to ensure that gaming grant rules are being followed and the May 15 deadline for reimbursement is to ensure that our Treasurer isn’t working into the summer. For more details see the attached forms

- 7) DPAC Report: First meeting will be on Thursday September 23<sup>rd</sup>. DPAC is looking to organize a PAC 101 virtual information session. It will be called “We don’t know what we don’t know” and will cover topics such as how to hold a meeting, how to manage financials, what are the roles of the executive members, bylaws, etc. Hoping to have more information soon, potential mid-October date. Please email Leslie if you would like to be notified of the event.
- 8) Admin Report:
  - a) Principal Cheryl Schwarz
    - i) Health & Safety. A targeted door entry system has been implemented to control movement and create and use space effectively. Students are being greeted each morning at their grade designated entrance by staff. Everyone is following the health and safety guidelines and there are no issues
    - ii) New Reporting for 8/9s. By September 2022 it will be mandatory that all staff use the Standards Based Grading system. Teachers will be learning and exploring this way of reporting this year in preparation for 2022. There has been talk of this system moving up to the 10/11/12s, but no timeline yet.
    - iii) School Calendar Adjustment. September 30 schools will be closed for Truth & Reconciliation Day. The School Growth Planning Day will now be October 1. Staff will be discussing Indigenous ways of knowing, Standards Based Grading, Anti-racism and inclusivity.
    - iv) Enrollment is holding steady
  - b) Vice Principal Jeffrey Curwen
    - i) Role will be the learning services liaison, co-chairing health and safety and the Grade 8/9 liaison including counseling and support.
  - c) Vice Principal Kenneth Headley
    - i) Role will be Grade 10/11 liaison (Cheryl will be the Grade 12 liaison)
    - ii) Appointed by the District to take the lead on racial inclusivity. Anelma Brown will be covering for Ken once a week when he is out in the district working on this role.
  - d) Questions about Grad. Cheryl reported that we don’t have any answers on how it will look yet, it’s hard to predict at the moment.
  - e) Questions about Athletics. Clubs and teams have started. Everyone has to be out of the building by 6pm, no spectators are allowed, and no overnight trips.
  - f) Question about Post Secondary application process. Mr. Page has been meeting with Grade 12 students. A meeting is coming up on Oct 5 with more information on this.
- 9) Informal financial meeting upcoming for PAC Executive to review the applications for funding prior to the next official PAC meeting. This is to give time to request more information and allow us to streamline the process. Date & Location TBA
- 10) Anyone looking to contact the PAC please use our new email address [mrsspac@gmail.com](mailto:mrsspac@gmail.com)

Meeting Adjourned at 7:55pm

**Next Meeting October 19, 2021 at 7pm. Location TBD**