

MINUTES

Maple Ridge Elementary PAC Meeting

Date | time 10/19/2020 7:00 PM | *Location* Zoom Online Meeting

Nicole Keough, Tanya Harrison, Samantha Laird, Amanda Griffin, Tanya Houle, Chelsea Lendvoy, Barb MacKinnon, Teagan McGeachie, Heidi Stooshnoff, Randi Nicolai, Elaine Connell, Christine Willman, Janna Mauch, and Leanne M.

Item Description

1. Sign-in and Call to order 7:11pm

2. Administration (Nicole Keough)

Thank you all for coming.

Motion: Tanya Harrison motions to approve the September Meeting Minutes. Second: Christine, all in favor, approved.

3. PAC Chair Report (Nicole Keough)

- Thank you to Tanya Houle and Jenn O'Donnell for the help with our staff appreciation coffee and snacks. We had help from waves coffee and save on foods. The staff were so thankful and surprised they say a very warm thank you to us.
- We did get our teachers, prep and support cheques out. Again, they are super thankful for this extra start up help.
- Thank you to Tanya Harrison for putting together all the Halloween candy for our students this year, this will be handed out on the 29th pre bagged per division.
- Reminder, to do our best to stay on topic with the agenda. If there is anything in the future you would like to address at a PAC meeting please email our PAC email (pac.mre@gmail.com) or contact me directly so it can be added to the agenda.
- When making motions please say your names clearly in order to make the motions official and to record the minutes accurately. If you have questions during the meeting please use the chat and Tanya Houle or an executive will do their best to answer them.
- We have handed out the lovely brochures that were created by our executive team to our families with all of our information in them. Thank you, Tanya Houle for putting in the time to get these ordered and handed out.

4. Principal/ Vice Principal Report (Barb Mackinnon & Chelsea Lendvoy)

- Thank you for the staff appreciation, it was a beautiful display and staff was very happy.
- Orange Shirt Day was at the end of September, classes learned a lot about residential schools that day.
- The list of requirements for the playground was submitted to the district. This list will go out to tender through the district purchasing department. There will be a playground evaluation committee formed of 3-5 members. We would like to have 2 members come from the PAC for this committee.
- All Lost and Found items will be laid out or hung for students to look through. Chelsea is taking pictures of the items and will post photos in the blast and on the school website.
- Photo retakes are on Oct 28.
- We held a virtual assembly on the topic of gratitude, we had some students share videos of what they are grateful for. Unfortunately, we will not be able to share the video publicly.

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- Nov 10 there will be a Remembrance Day assembly, one for primary and one for intermediate to keep the content suited to each age group.
- On Oct 15 we had a shakeout drill, which is a provincial wide earthquake drill, it ended with an evacuation outside and was done very quickly.
- The district aboriginal department puts on a series of workshops. There are 3 principles of indigenous learning discussed and they have included a zoom pow wow dancer presentation.
- Friday is a Pro D Day, all school staff will be working on something of interest to them, including zoom education.
- On Oct 27 there will be a Pumpkin Patch set up at school including some outdoor games.
- Halloween will be activities in the classrooms, there will not be a whole school gathering this year.

5. **DPAC Representative Report** (Amanda Griffin)

- Next meeting is on Thursday Oct 22nd
- We will post the information on the Facebook page.

6. **Treasurers Report** (Samantha Laird)

- Bank Statements as of September 30th 2020
General Account: \$ xxxxx
Gaming Account: \$ xxxxx
Savings Account: \$ xxxxx
- We have received our gaming grant of \$8,280, bringing the gaming account balance to \$ xxxxx.

7. **Committee Reports**

Reminder about PAC fundraising, we encourage anyone who has any ideas for fundraising to bring your idea to a PAC meeting to be discussed, brainstormed with all of our PAC members and so our Admin also has a chance to hear your ideas. These ideas can also be either emailed to our PAC email or sent directly to Nicole before the next PAC meeting so they can be added to the agenda.

Art Cards (Nicole Keough)

- We have received the cards and Kristy Pajak, a teacher and parent at our school, is helping me distribute.
- Cards can be done at home if teachers decide not to participate, please communicate with your teacher to find out what their plan is for this fundraiser.
- Teachers can choose to do a directed art project or kids can do their own creative picture.
- You can order anything from greeting cards, ornaments, magnets and much more. Families will receive their finished product by Dec 14th and will be delivered to their homes this year.

FlipGive App (Tanya Houle)

- We have 18 users and have raised \$40 so far.
- Please feel free to invite family or friends to add the FlipGive app.

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Grants (Nicole Keough)

- We have identified a need to research grants in our community. Would anyone be interested in joining this committee to get this started.

Bookfair (Nicole Keough)

- The Bookfair will be on line from November 23rd to November 30th. This is a very different way to do bookfair compared to previous years.
- There won't be any giveaways or contests and we are not sure how this will look for Mr. Bisset as we always help him out with funds and books through this event.
- PAC will get 20% of all sales.
- This is a great way to buy for classrooms and our own kids.
- Will include both French and English.
- More information to follow.

Neufeld Farms (Tanya Harrison)

- Order forms will be on MunchALunch and the link will be added to the blast.
- Orders will be due on Nov 12 and pickup will be on wed Nov 25th, in a drive thru style as in previous years.
- We have all the volunteers we need. Volunteers will need to wear masks during the pickup.

8. **Old Business**

Emergency Response Kits (Nicole Keough)

- Thank you, Tanya Houle and Christine, for helping me go through the bins in the pod.
- We have a list to send to 72 hour for a quote on this list.
- Back packs were checked as well and do not expire.

Pumpkin Patch (Nicole Keough)

- On Oct 27, Janna, Dawn, and myself will be picking up the pumpkins at laity farm at 9:00am. We will need volunteers to unload the pumpkins at the back of the school at 9:30am, as well as about 3 wheelbarrows if anyone has any for us to use.
- Ms. Span and a few other teachers will be organizing this. We will be lending the teachers some of the carnival games to use as well.
- The invoice is for \$460.

9. **New Business** (Nicole Keough)

- Mr. Hetherington has given us a list of items that he could use to add to his current supply of equipment. This includes items for all the classes at the school and items for lunch and recess for the kids to use. This list will cost around \$1546.18. plus tax.
- I've spent the last 2 weeks chatting with him and observing how he conducts his classes. He has been spending a lot of extra time sanitizing items between classes that the kids are touching. Therefore, he could benefit from having extra sets of equipment so he can use his time more efficiently and rotate items.

Motion: Christine motions to spend \$1,550 plus tax for physical activity supplies for Mr. H.
Second: Heidi, all in favor, approved.

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Christmas Hampers (Nicole Keough)

- We would like to ask families to start putting aside things like soups, KD, rice, pasta, and sauce, anything that is nonperishable and can be stored. We will collect these items closer to the delivery date for the families.
- Closer to Christmas we will decide on an amount for PAC to spend, which we will vote on.
- We ask admin to send us 1-2 families depending on how many we are able to provide for. We will be given some information on the families such as the ages of the children and how many members are in the household.
- We also ask for donations around the community to help supply Christmas dinner plus breakfast the day of, and any extras.

Next PAC Zoom Meeting: Tuesday November 9 at 7:00pm

Meeting adjourned at 7:49pm