

MINUTES

Maple Ridge Elementary PAC Meeting

Date | time 9/29/2020 7:00 PM | *Location* Zoom Online Meeting

Nicole Keough, Tanya Harrison, Samantha Laird, Amanda Griffin, Tanya Houle, Chelsea Lendvoy, Barb MacKinnon, Teagan McGeachie, Nareen Atkins, Heidi Stooshnoff, Holly Clermont, Randi Nicolai, Elaine Connell, Christine Willman, Jeanie Harmon, and Leanne M.

Item Description

1. Sign-in and Call to order 7:14pm

2. Administration (Nicole Keough)

Thank you all for coming. Introductions by all in attendance.

Motion: Tanya motions to approve the amended June Meeting Minutes. Second: Nicole, all in favor, approved.

3. PAC Chair Report (Nicole Keough)

- Welcome to Barb Mackinnon, MRE's new principal, we're very happy to have you here at MRE. Welcome back to our Vice Principal Chelsea Lendvoy, we're happy to work again this year with you. And also, a very big welcome back to our new and returning families to MRE, we are excited for our new upcoming year with you all.
- We usually start off the beginning of our school year quite busy, we have things like pancake breakfast, hot lunches and a few fundraisers we are unable to participate in at the moment due to the pandemic.
- I'm sure you all have noticed part of our primary playground has been removed, Ms. Mackinnon will have more info as we move forward with the construction plans. A very warm and big thank you to all the volunteers who have helped make this happen as PAC has contributed \$30,000. On top of our \$125,000 grant from the government.
- We're excited to announce that MRE's bursary had been given to Megan Jones of \$500 towards her education.
- We have had our budget meeting prior to this meeting and we will be discussing it in new business.
- PAC meetings will be held on the 2nd Monday of each month at 7:00 pm from now on. Although the next meeting will be Oct 19 due to holiday.
- I want to thank Tanya Houle, Nareen and Teagan for all the efforts you guys have put in to our facebook page, MRE Parents Association. If you have any questions please feel free to ask any of these ladies.
- I wanted to thank Tanya Harrison for preparing and packaging the Terry Fox granola bars. We usually are out there cheering on all the students. Although we were not able to physically be at the school, we are happy we were still able to contribute in some way.

4. Principal/ Vice Principal Report (Barb Mackinnon & Chelsea Lendvoy)

- We have had a great start to the year, the kids have settled in really well. They are following the hand washing guidelines and all health and safety protocols.
- All students are working in cohorts of one classroom.
- There is currently 426 students registered.
- We have 3 new teaching staff, Mme. Aguilar, Mr. Zesto and Ms. Stanford.

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- The school growth planning priorities this year are to increase reading skills and work on social emotional learning goals, expanding on last year's growth plan.
- This year there are increased health and safety measures, teachers and staff are to wear appropriate PPE when not able to social distance. All students are required to wash hands before and after eating or when changing locations in the school like when going to the gym or library.
- We have increased cleaning staff and implemented an onsite staff health and safety committee, which provides feedback and problem solving for any issues that arise with the new health and safety protocols.

5. DPAC Representative Report (Amanda Griffin)

- The DPAC meeting was on Sept 24th.
- There will be no mask/sanitizer fundraisers allowed, would need to be approved by the district health and safety.
- No hot lunch in school at this time.
- All school volunteers need to ensure they have the proper forms completed.
- An early notification letter will be drafted and sent to each school to have on hand. In the case that there is school exposure to Covid this letter would be sent home to parents to notify of possible risk.
- We are asked to encourage remote learning students to return to school as Oct 22 is the deadline to return.
- Ten custodians and additional tech support staff have been hired for our district.
- Next DPAC meeting is on Oct 22.

6. Treasurers Report (Samantha Laird)

- Bank Statements as of August 31st 2020
 - General Account: \$ xxxxxx
 - Gaming Account: \$ xxxxxx
 - Savings Account: \$ xxxxxx
- We had our budget meeting at 6:00 tonight.
- We have not received this year's grant yet but expect we will be getting \$20 per student for all students registered by June 30 this year.
- Our budget will look different this year due to restrictions we have on in school fundraisers.
- However, we have decided to budget and have voted on the following expenses, classroom startup, munchalunch annual fee, carnival or year-end, book fair donation to the library, BCCPAC membership, MRE bursary, Covid friendly sexual education, earthquake emergency supplies, etc.
- It was determined that the district did not remove any emergency supplies from our pod, per admin.
- We purchased bins for fruit and veg to ensure health and safety guidelines are followed with an enclosed bin per division.
- We have paid a few invoices/expenses from last year including an invoice for pizza lunches, terry fox granola bars, and an invoice for yearbooks.

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- Sam will create a report of income from last year if anyone would like to see it please email the PAC email and Sam will send it to you.

7. Committee Reports

Fruit and Veggie (Nicole Keough)

- Currently it takes Janna about 3 hours to organize and distribute the fruit and veg and it should be able to be done in one hour.
- We are looking for a parent volunteer to assist Janna with this. This is a great opportunity for new parents to start out with volunteering. Please notify Nicole if interested.

Neufeld Farms (Tanya Harrison)

- Typically, a form goes home and this year it will be done via munchalunch, which means we order and pay online and can pay by credit as well.
- Ordering will open on Oct 26, due back on Nov 12 and delivered to school on wed Nov 25th.
- As in past year a drive thru pickup format will be used to pick up orders. Usually Tanya and 2 other volunteers off load truck and load into parents' vehicles. It is easy to do safely in a Covid friendly manner.
- The drive thru delivery system is done within a short window of time due to frozen items and a prompt pickup is required.

Purdy's Chocolates (Tanya Harrison)

- This fundraiser is usually done by the grade 7's for their leaving ceremony. We have coordinated with the grade 7 teachers and they are not doing any fundraisers this year as it is uncertain what type of ceremony, they will be able to have.
- Typically, the PAC gives \$10 per grade 7 student for their ceremony or yearbooks. This year we would like to put the funds from Purdy's towards the grade 7's.
- This year we will be doing online orders and payment through munchalunch with a drive thru pickup format.

Hot Lunches (Teagan McGeachie)

- Boston Pizza is able to provide boxed lunches packaged per division and dropped at the front of school. They have a lot of options on their menu including gluten free.
- Also looking into red robin.
- Hot lunches will be on hold until we get approval from the district, taking it month by month.
- We have \$841 in munchalunch credits to give back to parents. Options being refund or credit on munchalunch.

Halloween Parade Candy (Nicole Keough &Tanya Harrison)

- Historically we have had a Halloween parade during an assembly. This year with no in person assemblies we will need to explore other options.
- Admin approve for the PAC to go ahead and prepare prepackaged candy to give to each student on Halloween.
- The admin and teachers have an idea to bring the pumpkin patch to the school, to be discussed in new business.

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Emergency Response Kits (Nicole Keough)

- We need to go through the pod outside and determine what is expired and reorder supplies that are needed. We also need to go through the teachers backpacks and reorder if necessary.
- Any expired water can be used for cleaning or boiling as necessary and will be saved.
- We will need a few volunteers to complete this.

Santa Mall / Secret Santa (Jeanie Harmon)

- Santa Mall will look different this year, and we will need to find a way to do it in a cohort friendly way.
- We have inventory from last year that can be used.

Art Cards (Nicole Keough)

- Cards go home to families, your child draws in the box and you can order items with your child's art on it. Will be done online this year.

8. Old Business

- Admin to let us know if Grade 6 vaccinations will be taking place this year and if they would like us to provide cookies and juice as in previous years.
- We made \$260 on the Duck races in the form of donations from our families and staff who bought these before spring break.
- We always encourage everyone to bring your fundraising ideas to a PAC meeting so we can discuss and brainstorm together and get input from our admin team.

9. New Business (Nicole Keough)

- Sarah Robinson, one of our primary teacher's, and her husband adopted 3 children and her oldest is attending MRE. She has received all the physical donations she needs. We would like to collect gift cards to present to her from the PAC. Please contact Nicole if you'd like to help out.
- Pumpkin patch, pickup enough pumpkins for each child and scatter in the field. Have some fun games outside for the kids. Able to maintain cohorts and safer being outside. Admin had asked if PAC could put towards a dollar per student and the students can pay a dollar for their pumpkins. Oct 27 so that the kids can also carve or decorate pumpkins in school. Will vote in our October PAC meeting with a price.

Motion: Teagan motions to spend \$500 for the pumpkin patch and \$70 towards the Halloween candy. Second: Sam, all in favor, approved.

- Last year we were not able to have our usual Teacher/Staff appreciation lunch. We would like to do something for them this year to show our appreciation. We will go out to coffee shops and save on for donations of coffee and snacks. Oct 5th seems suitable as it is teacher appreciation day in Canada.

Motion: Christine motions to spend \$200 on a teacher/staff appreciation lunch. Second: Heidi, all in favor, approved.

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- PAC Brochure and welcome back gift for students. Some ideas are fridge calendar magnets, cinch bags, water bottles etc.

Motion: Sam motions to spend \$200 on PAC brochures. Second: Christine, all in favor, approved.

Flipgive App (Tanya Houle)

- This is a free app for online shopping and gift card purchases. Our school can earn cash back on things you're already buying, when you shop online through the Flipgive app. You are also able to give donations directly to the school through the app.
- Some of the rewards include: Gift cards for most partners earn 1-2%, NBA, NFL, NHL, MLB online stores 10%, Underarmour 8%, Sportchek 3%, Nike 5%, Indigo 5%, Expedia 2%, Lululemon 2%, Old Navy 2%, Vistaprint 4%, Walmart 1%
- Tanya Houle will sign up and send an invitation code out on the facebook group.

Indigo Online Fundraiser (Tanya Houle)

- Indigo gives up to 20% back to schools with their online fundraiser.
- Tanya Houle to get more details and setup.

Other reward/fundraiser programs in the community (Tanya Houle)

- Meridian meats, local liquor stores, bottle depot account, etc.
- Tanya Houle to research

Next PAC Zoom Meeting: Tuesday October 19 at 7:00pm due to the holiday

Meeting adjourned at 8:55pm