

MINUTES

Maple Ridge Elementary PAC Meeting

Date | time 10/8/2019 7:04 PM | *Location* 20820 River Road, Maple Ridge

Sabrina Harker, Nicole Keough, Tanya Harrison, Samantha Laird, Chelsea Lendvoy, Donna Servant, , Teagan McGeachie, Dallas Bell, Amanda Griffin, Holly Clermont, Lisa McKee, Danielle Donovan, Viktoria Karsai, and Tanya Houle.

Item	Description
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1.	Sign-in and Call to order 7:04pm
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2.	Administration
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Thank you all for coming. Introductions around the table.

3.	PAC Chair Report.
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- Thank you to the volunteers for coming out to help out with the Terry Fox Run. Thank you to Tanya Harrison for getting the giant water jugs and to Nareen and Teagan for the successful Freezie Friday after the Terry Fox Run
- Will wait to discuss other topics until we get to the committees

4.	Principal/Vice Principal Report
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“Emergency Release Drill on October 17th”

- This drill is taking place for all Elementary Schools
- Parents only have until Thursday to complete the emergency contact forms on the parent portal.
- Several notices have gone home as well as emails, Friday blast and posted on the MRE Facebook page. An email will go out on Thursday October 10th answering questions parents may have.
- Administration has been given instructions as to the exact steps to follow:
 - Parking lots will be closed
 - Parents asked to wait at the East field by the baseball diamond
 - Teachers will hold yellow signs with their division number
 - Students and staff to exit the school with backpacks/coats and line up in their division.
 - Teachers to account for every student (take attendance)
 - Teachers to record id of each parent picking up.
 - Parents will line up to sign out their child
 - Once you have picked up your child/children please vacate the premises ASAP
 - Parent's choice as to which of their children to pick up first (i.e. children with anxiety should be picked up first)
 - Any child not picked up will be dismissed as usual at 2:20pm
- This is the first drill of this kind in the district. We will all learn from this experience.

Parent Volunteers needed to read with the kids - There is an ongoing focus on our school to support literacy and to do so we need some parent volunteers (2-3) to come in and read with the kids once per week.

- There are two shifts – 9-10 am and 10:45 – 11:45am

- Interested parents can fill out an application at the office. On the application write down your hours of availability as well as the word “literacy” so we know what position you are wanting to volunteer for.

School Assembly - On Wednesday October 9th there will be an assembly in the gym at 8:45am. All parents are welcome. The RCMP are coming for a visit. Divisions 15/16 and 18/19 will be singing as well as the MRE Choir.

Halloween Monster Mash – On October 31st at 1pm we will have a Monster Mash Parade of costumes in the gym. Parents are always welcome. It is a fun afternoon.

Remembrance Day Ceremony – We will hold a “silent” ceremony on Thursday November 7th @11am in the gym. Parents are welcome.

Terry Fox Run – Students raised over \$2500 in donations for the Terry Fox Foundation – we far exceeded our goal. We are very proud of our students for working so hard.

Student Led Conferences November 28/29th

- November 28th - **early dismissal at 11:30am** for student led conferences.
- November 29th - *Classes NOT IN SESSION due to student led conferences.*

Intermediate Choir has started and is being led by Denise and Barb. It begins Sept 24th and students will continue to meet after school on Tuesday and Thursday.

Lunchtime Activities – students have an opportunity on rainy days to take part in lunchtime activities in the Library. We still need a couple of volunteers from 12:05 – 12:35pm. Parent volunteer pull out the games, Lego and Crafts and get everything ready for the kids and just monitor the activities and help with crafts.

- Interested parents can fill out a volunteer application at the office and at the top write “Lunchtime Activities”

Spirit Wear – Mme. Lendvov has been organizing school Spirit Wear.

- Order forms went home already
- Orders Due back on Friday October 11th

5. DPAC Chair Report: -

- The first DPAC meeting took place Sept 26th Location: Webster’s Corners Elementary
- Our DPAC rep isn’t present this evening so we will get an update next meeting
- Subsequent meetings so far as announced on DPAC site are as follows:
 - October 24 Location: Albion Elementary, Presentation: Emergency Preparedness
 - Nov.28th Location: Harry Hooze, Presentation: Parents & New Math Curriculum
- DPAC meetings rotate to a different school each month.
- DPAC is a representation of Parent Advisory Councils (PACs) from across the district. They represent the concerns of parents in district 42

6. Treasurers Report as of November 30th 2018

- General Account: \$ xxxxxx
- Gaming Account: \$ xxxxxx
- Savings Account: \$ xxxxxx

Sam
Laird

We received a thank you card and \$200 donation from *Well Health Technology* as a thank you for loaning them some of our Carnival games for an event.

If you require reimbursement for supplies purchased for a PAC event/etc. There is an Expense Re-imbursement form located on the PAC board in the front hallway. Please complete the form staple your receipts to the form before handing in to Sam Laird our PAC Treasurer.

Budget Meeting – A budget meeting was held at 6pm this evening. Our focus for the school year will be the following:

- Health and Safety – getting the Emergency Kits up to date and replacing any expired items.
- Playground – most of our efforts this year will focus on raising funds to replace the primary playground. The School District has submitted a request for a playground grant for our school. We find out in February if it will happen. We will need the grant plus all monies saved to date to replace the dated playground with a new “inclusive” playground. If the grant is given we expect the new playground to be in place by June. The district moves very quickly once the grant has been awarded. Fingers Crossed we get the grant!
- Guest Speakers – every year we have Kathleen Hatley – Sexual Health Educator come in to speak to students. As well we try to bring in an anti-bullying speaker. This September we had Ryan Laird who did a musical presentation to educate students on Kindness.
- Christmas Hamper – Each year our school supports families in need. This year we will support two families for Christmas.
- Carnival – The school year wouldn't be complete without giving back to the students. Carnival is an event the students look forward to all year.

We will support teachers and students this year by donating 50% of all proceeds from ART Cards Fundraiser towards field trips where financial assistance is needed. It has been brought to our attention that some field trips get cancelled for financial reasons due to financial hardship. We don't want students to be left out or for field trips to be cancelled – since they enrich the student's school experience.

Grade 7 Leaving Ceremony PAC will continue to support the Grade 7's by donating 10\$ per student (45 students this year) for the end of year celebration.

Lug-a-Mug – this is another program PAC supports. From November to March we alternate soup and hot chocolate. Students bring a mug to school and it is filled as volunteers go classroom to classroom.

The PAC will do its best to support as much as we can and any specific requests will be evaluated on a case by case basis as anything we take on will come out of general account as our Gaming account is being used to fulfill the Health and Safety goals of replacing and filling Emergency supplies.

7. Committee Reports

We do a lot of fundraising at MRE and it looks like we have a lot of money but a good portion of it is earmarked towards the new playground. The following committees are relevant now:

Art Cards – Were distributed to classes on Oct 7th – students are encouraged to make a greeting card – which can then be made into cards and other gifts like mugs, keychains, blankets etc. This year 50% of the proceeds earned will be donated towards any upcoming field trips where financial assistance is needed.

Vesey's Fall Bulbs (Dallas) - Vesey's Fall Bulb and Christmas Wrapping Paper Fundraiser
This year we made \$686.50 – which is lower than usual
Orders should be going out to families next week (after Thanksgiving)

Spirit Wear – Vice Principal Chelsea Lendvoy Orders are due back October 11th

Hot Lunches (Teagan,)

- Munch a Lunch Program has been activated. We received the first three months for free with the balance of the year costing \$210 plus tax. It will roll-out slowly with a small group of families to test run the process with Pizza Day in November.
- This month's hot lunch is Subway on October 30th.
- Order forms went out and are due back on October 11th
- Pizza day in November
- Pizza day in December

Freezie Friday -made \$227.65

- Funds raised are earmarked for Playground fund

Lug-A-Mug

- November 13th- Soup
- December – hot chocolate
- January – Soup
- February – hot chocolate

Traffic Safety/Crossing Guard

- Just a reminder that Mme. Servant and Noura no longer allowed to do crossing guard due to insurance reasons – not able to get insurance coverage.

Love that Deal Coupon

- 67 cards were sold – we were hoping to sell 150 like we did in the last campaign
- Likely lower numbers due to so many fundraisers rolling out at the same time

Neufeld Farms (Tanya Harrison)



- Tanya to be in contact with Keri this week to organize the order forms and delivery dates. Likely orders to be delivered in late November in time for Christmas parties and baking
- Parents will be able to order starting October 21st Order forms to go out after Thanksgiving.
- Fundraising sale that includes desserts in fall campaign and frozen meats and appetizers for the BBQ season in the spring campaign
- Desserts – unbaked cookies, pies and cheesecakes that come frozen (can be safely thawed and refrozen) and are packaged in strong cardboard boxes for kid friendly handling. This also makes delivery time flexible
- Fall campaign is usually larger with the frozen unbaked goods for Christmas
- Gourmet Classic Cheesecakes that are top quality and leave you asking for more!
- Even our Gluten Free friends can have 'warm from the oven' fresh baked cookies!
- All desserts are \$12.00 - \$15.00 or under (with the exception of Wendel's Gluten Free Chocolate Chip Cookie Dough).
- Easy for kids to sell to friends, family and neighbours.

Shopping Extravaganza – (Dallas)

- Takes place November 15th in the gym
- Going to have a Food truck this year (Hollywood North Catering).
- Bake Sale and Coffee
- Still a couple of Vendor tables available

- 50/50, Silent Auction – **Still looking for Silent Auction donations!**
- Well-oiled Machine – Dallas is looking for a parent to take over this event as this is her last year to run the event.
- If you wish to contribute to bake sale contact Nicole (PAC Chair) by email: **nekoalne@hotmail.com**

Book Fair

- Will be delivered November 14th and set up in time for the Shopping Extravaganza
- The theme is Arctic Adventures
- Monday November 18th –Wednesday November 20th –
- Open until 3pm
- We give some of the proceeds to book cart as well as to Mr. Bissett for the library

Lunchtime Activities

- Program started the first from 12:05 – 12:30pm
- Volunteers are needed. We need someone for Thursdays. Usually one parent volunteer to pull out games and prepare the room. If you are interested you will need to fill out a volunteer application (get from Mme. Lendvov at the office).

Santa Mall

- School collects donation from community –
- If they don't have money they get a Santa mall \$1
- Set-up is on 4th - open to kids on Dec 5th and 6th
- 2 items per person this time.
- Still accepting donations of gently used or new items

Fruit and Veggie Program



BC Agriculture in the Classroom is a non-profit, charitable organization that works with educators to bring local agriculture to BC's students. Together with farmers, teachers, and agriculture specialists, we teach students about the story of our food in British Columbia.

Fruit and Veggies are delivered once a month and distributed to the classrooms to students.

- Milk and soy milk are also given for grades k-5
- Janna takes care of this program and will report to us regularly
- The last delivery was blueberries and apples last week
- Hope to get a schedule of what is coming

Pub Night Fundraiser (Nareen)

- Friday November 22nd at 7:30pm @ Haney Public House
Address: 22222 Lougheed Highway
- Tickets are \$20 each (a ticket includes a burger, fries, and a Beer, Wine or Highball)
- Order forms to go out next week
- You may also contact Nareen Atkins @ nareenkaur85@gmail.com
- Silent Auction, 50/50, toonie toss and more!

Playground

- Our school may be up for a grant that the district applied for on our behalf
- We should know by February if it will be issued
- A playground committee will be formed to sort out what our options are and to coordinate an "inclusive option" as recommended by an advisor from the district that specializes in "inclusivity"

- Sabrina is working on other grant options to get us closer to our goal in case the grant doesn't come through.

8. Old Business

Donation to Starfish Backpack Program - In May a motion was made to donate \$1000 to Starfish backpacks in Helen Haughton's name. Helen was a volunteer at our school who passed away in the spring.

- We still need to make that presentation to husband Steve at the Burnett Fellowship church.

Teacher Start-up - Every year the PAC donates \$100 per teacher and \$50 for each support teacher towards the start-up costs for their class. This year we have 20 divisions 4 support and 3 prep teacher. Ms. Louie is job sharing with Mrs. Waddell (but together they will share 80/20 and count as 1 division). This amounts to \$2250

Motion made by Sam to spend \$2250 on classroom start-up costs for teachers (\$100 per division and \$50 for each support teacher) – seconded by Christine, discussion, *All in favour, opposed*, Approved.

9. New Business

If anyone has fundraising ideas they would like to put forth please feel free. It might be great to do some larger fundraisers throughout the year rather than a bunch of little ones.

Krispy Kreme Doughnut Fundraiser – Teagan looking into this as an option.

Next PAC meeting: is at 7pm in the Library on Tuesday Nov 12th

Meeting adjourned at 8:56pm