MINUTES

Maple Ridge Elementary PAC Meeting

Date | time 10/9/2018 7:01 PM | Location 20820 River Road, Maple Ridge

# Sabrina Harker, Nicole Keough, Tanya Harrison, Samantha Laird, Lisa Kania, Donna Servant, Christine Willmanl, Merissa Stephens, Teagan McGeachie, Dallas Bell, Tanya Houle, Lisa McKee, Jeanie Harmon, Jennifer Raffigi, Dawn Gorny, Holly Clermont and Laura-Lee Kelley in attendance.

| Item | Description | Owner |
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| **1.** | **Sign-in and Call to order 7:01pm**  | Sabrina |
| 2. | Administration* Welcome new parents! We are excited about the wonderful turnout tonight.
 | Sabrina |
| **3.** | **PAC Chair Report*** We are excited about the year ahead. We have the Halloween Parade this month – it is a busy month at MRE
 | Sabrina |
| **4.** | **Principal/Teacher Report*** 2 weekends ago group of teachers went to a conference – to learn about inclusion, school growth plan – social/emotional learning
* Academic achievement could be better predicted by grade three – focused.
* French immersion conference this weekend
* Chelsea Lendvoy will be joining the school - division 17/ grade 1-2 split
* October 31 is Monster Mash celebration at 12:45 in the gym
* Remembrance Day ceremony – November 8 @ 10;30am
* Rotary club donated
* Fire drill this week
* Spirit wear due on October 18th
* Mrs Keats – is doing floor hockey with Grade 3 and 4 until the end of Dec – to try it out.
 | Mm Servant |
| **5.** | **DPAC Chair Report:** - * DPAC is district PAC – there is a new rep
* DPAC rep needed from MRE – if anyone is interested please let us know.
* Next DPAC is October 18th

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| **6.** | **Treasurers Report as of Sept 30th 2018*** General Account: $
* Gaming Account: $
* Savings Account: $
* We are going to do teacher start-up but beyond buses we aren’t planning to donate further. This year we are going to focus mainly on the playground fundraising
* We got our gaming grant – $9624 towards gaming account
* At budget meeting we discussed “munch a lunch” – but Sam has concerns regarding the cost because it appears that there is a 2.9% credit card fee plus .30 per transactions. Maybe look into a different option – with a company that offers more than just credit card as form of payment.
 | Sam Laird |
| **7.** | **Committee Reports**We do a lot of fundraising at MRE and it looks like we have a lot of money but a good portion of it is earmarked towards the new playground. Some of our committees are relevant now some of them don’t happen until later in the year so we will just touch base with those relevant now. **Art cards** * + Art cards are here and out by the end of the week. Due back to Sabrina on October 30th.Teachers will have students create art on a card and then it can be transferred onto cards, mugs, key chains etc. It’s a great chance to have your kids make birthday cards because they work out to less than $1 per card – cheaper than the dollar store. Hopefully the card orders will be ready to send out at the end of September

**Vessey’s Bulbs/Wrapping Paper Dallas Bell*** + Plant it and forget it and in spring you won’t need to brave the weather! With this fundraiser we get 50% back – usually bring in $800- $1000 back
	+ if a parent volunteer wants to take it over – Dallas can show you how as her time is coming to an end at the school as her kids are aging out.
	+ Total profit $910 was made so far but a few orders have come in late so number will be adjusted.

**Crossing Guard – Traffic and Safety** – Sabrina* + The drive to 5 went out in Friday’s blast – it includes a report/map for parents regarding traffic and parking etc.
* Mm Servant is going to meet with police officers in regards to traffic safety – she will report back at the next PAC meeting

**Love that deal cards**  (Jeanie)* + 110 cards have been purchased. We get $7 per card but if we can push to 150 we would get 10 per card.
	+ In the past, our school has participated in Entertainment Books and we thought we would switch it up to something more local. The cost of the card is $20 BUT you get your money back right away with the free without purchases available on the card. It is a great fundraiser for our community and supports local businesses. . Information will come out the 3rd week of September.
* Profit margins are higher than entertainment books

We are going to order 150 cards**Neufeld farms*** + Usually make a pretty good profit from this fundraiser
	+ Orders due Nov 22 and Delivered December 6th @ 6pm

**Hot Lunches** (Emi, Teagan, Merissa, Tanya)* Next hot lunch is being organized – still waiting on a date.
* usually takes about 10 volunteers for hot dog day but pizza is 3-4 parent volunteers

**Book Fair**: (Nicole)* Sign up on the portal for Volunteers for bookfair
* Scholastic book carts are delivered and the kids and parents have a chance to go in and purchase books. Teachers have a wish list of books for their classroom – so you can purchase a book and gift it to the class.
* November 15 carts are delivered and need to be set up .Book fair will be open on November 16th for the Fall shopping night and then open again November 19-21 and the carts picked up on 22
* Each class will be given a chance to visit book fair during the school day and they will make a wish list. Books make great Christmas/Birthday gifts for students
* We also have dates booked for March next year

**Health and Safety*** We have a container for emergency purposes and we have a large order of water – pouches that will be delivered
* We will need to order more water pouches for new classrooms
* We are looking at a new fundraising option in January to sell Emergency preparedness kits for families and that money raised will go back into our emergency prep

**Fall Shopping Night** (Dallas)* November 16th from 5-9pm in school gymnasium
* Usually about 40 -50 vendors selling goods. Great chance to purchase Christmas gifts from several local small businesses. There is a concession, silent auction, 50/50 draw.as well. We need about 10 volunteers for various tasks including concession
* Dallas would like to have someone train this year and take over the shopping night next year as she will be moving on when her child finishes grade 7. It is a well-oiled machine now if someone is willing to take over.
* Needs volunteers and decorating the gym might get grade 7’s to help set up tables
* Need a person at the door (x2 shifts) concession (x2 shifts), 50/50 draw
* Need decorations – if anyone has some we could borrow
* Silent Auction donations from local business are welcomed

**Santa Mall** * Need volunteers for gift wrapping
* Jeanie will need volunteers
* Sabrina has stuff for Jeanie ( donations)
* Families will donate gently used items for children to buy back – works like a white elephant sale.Students are invited to visit Santa mall to purchase one item for a family member (items range from $1-$5). The item is then gift wrapped for the student to bring home and put under the tree!
* Need more Dad stuff!
* A donation box will be out by the office. Great chance to re-gift things you don’t use including your costume jewelry. We are usually short on items for Dads**!**

**Fruit & Veggie Program** (Jeanie – Janna to be taking over this program)* First fruit and veggie drop off is next week. This program brings in milk and fruit/vegetables to be distributed to students in the classroom.

**8. New Business**Need more candy for the Halloween Parade - Tanya to contact Shoppers and No frills as well as Superstore***Motion*** made by Sam to spend a total of $60 on Halloween candy ***Second*** by Tanya, *all in favor*, ***approved***   | All |
|  | **Old Business:*** We need to remember to have kids put books back where they were found
* Fridge we- have the purchase order. We will dispose of the old fridge
* Munch a lunch - - we will table motion from the last meeting
* We need a couple of committees – we need a playground committee – Sabrina to chair that one to start
* Health and Safety Committee – Nicole and Tanya – need to figure out what is needed – all in classrooms are complete just need to look in container

**Next PAC meeting is November 13th at 7pm in the Library** |  |

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|  | Meeting adjourned @ 8:04pm | All |
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