MINUTES

Maple Ridge Elementary PAC Meeting

Date | time 9/11/2018 7:06 PM | Location 20820 River Road, Maple Ridge

# Sabrina Harker, Nicole Keough, Tanya Harrison, Samantha Laird, Lisa Kania, Donna Servant, Christine Rempel, Merissa Stephens, Teagan McGeachie, Dallas Bell, Laura Brown, Bryce Sawada, Ashley Paul, Josh and Meika Carr, Jen O’Donnell, Amanda Halliday, Regan Bebber, Susan McKee, Jeanie Harmon, Erin Reid, Jennifer Raffigi, Hafir, Danielle Donovan, Tanya Houle and Emi Morwood in attendance.

| Item | Description | Owner |
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| **1.** | **Sign-in and Call to order 7:02pm**  | Sabrina |
| 2. | Administration* Welcome new parents! We are excited about the wonderful turnout tonight. You will have noticed that we have sent out a lot of calls for help as many of our volunteers’ children have aged out of the school. We appreciate you coming and if you have any questions please ask any of the PAC present.
 | Sabrina |
| **3.** | **PAC Chair Report*** We are excited about the year ahead. What we do as a PAC is unsurmountable, we bring in fundraising to support the use of buses, technology, art supplies. At school assemblies for children we give books away. If you have any questions please ask as we go along. Thank you again veterans and new parents. Thanks to those who came out to volunteer at the pancake breakfast.
 | Sabrina |
| **4.** | **Principal/Teacher Report*** One of the greatest contributing factors of a schools success is how the adults in the school community connect with one another - how they respect and get along together. Seeing a strong parent community supporting one another – we want to see this continue. It truly takes a village!
* Students transitioned peacefully on Monday. Class placement was delayed due to new people moving in and quite a few moving out – led to a larger bubble in some grades.
* Pancake breakfast was greatly appreciated- the kids loved it and as usual it was well planned and very organized.
* Doris Kyle – is our new head secretary as Shirley Tosh retired suddenly at the end of August
* We have some new additions to our staff: Ms. Mcclain, Ms. Manyk, Mme Zepeski, and Mme Mora, Ms. Waddell, Mrs. Carruthers and Ms. Barber
* We do still have one French teacher vacancy that we are trying to fill – we have Mme Passmore temporarily in the classroom who is bilingual, so we almost a full team just one vacancy
* The Computer room is now a STEM lab room – (Science, technology, Engineering and Math) there will be different areas including knitting, sewing, cooking the lab will be ready in mid October.
* The school growth plan – modeled after the new curriculum will be focused on social/emotional competency
* Reading blasts will continue – Music from Pirates of Caribbean plays over the PA system and students and staff stop what they are doing and pick up a book to read – so the whole school goes on a reading adventure.
* First fire drill at 1:40pm Wednesday – teachers will tell students ahead of time. We need to have 6 of these drills in the school year.
* Intermediate choir - We invite students in grades 4 – 7 to join our choir this year. Practices are most Tuesdays and Thursdays from 2:20 – 3:00 on the stage. Mme Chandler and Mrs. Hayward lead the group and Mme Servant accompanies. Our choir performs at many of our assemblies and special events throughout the year. Their voices enhance our wonderful school! It’s a great opportunity to meet other students, build confidence, and have fun. The notice was attached at the bottom of Friday’s Blast (went out by email) and lists the exact dates of practices for the first term. Please note that practices only begin on September 25. Students are asked to sign up for the term. A separate invitation is sent each term.
* Terry fox will be held on Friday September 21 @ 1pm beginning in the gym with a video then students will go on their run.
* Orange shirt day is Friday September 28
* School Assembly October 2 @ 8:45am all parents are welcome to attend.
* Mrs Kania – provided kids opportunity to buy spirit wear last year – t shirt, hoodie and sweatpants as options. She will put forth again this year – for families interest. Forms will go out at end of Sept or early Oct. We will have different options for families with other items – toques, cinch bags, track coats (fall/winter). This is not done as a fundraiser – just to show school spirit. There is no mark up on the clothing – just paying for the cost of the clothes plus printing.
* We are creating other opportunities for lunchtime activities – the school still participates in the “Westcoast lunch/recess” but we are looking at other options – library or ADST – room – with board games – reading etc. May need to be on a grade rotation as can’t accommodate all students at the same time.
* Green zone is still going to be open – Green zone is a safe zone – location where childcare worker is watching and facilitating activities with students that get overwhelmed and need a break. Green zone will also be open before and after school. It opens at 8am and after school is open until 2:50pm. When students are dropped off early in the morning at 8am they go straight to Green room and when the morning bell rings they walk through the school to their classrooms.
* School policies and procedures are going on the portal. Located under school forms, policies and procedures – hasn’t gone up yet but a message will go out - letting you know when it goes out. Signing it is important because there is a section on parent consent for image release for Yearbook class photo as well as permission to walk off site for Terry Fox run. A separate release is required for each child in your family.
 | Mm Servant |
| **5.** | **DPAC Chair Report:** - * Once a month there are District PAC meetings, and the DPAC rep attends and reports back to our PAC. Dana Bates who used to be our DPAC rep has now taken a position on the DPAC and can no longer support her position hear too. For now Sabrina will attend meetings and report back. If a parent volunteer wishes to take this on that would be helpful. DPAC hasn’t met yet but Sabrina will report back at Octobers PAC meeting.

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| **6.** | **Treasurers Report as of June 30th 2018*** General Account: $ xxxxxx
* Gaming Account: $ xxxxxx
* Savings Account: $ xxxxxx
 | Sam Laird |
| **7.** | **Committee Reports**We do a lot of fundraising at MRE and it looks like we have a lot of money but a good portion of it is earmarked towards the new playground. Some of our committees are relevant now some of them don’t happen until later in the year so we will just touch base with those relevant now. **Art cards** * + Art cards are coming out soon. Teachers will have students create art on a card and then it can be transferred onto cards, mugs, key chains etc. It’s a great chance to have your kids make birthday cards because they work out to less than $1 per card – cheaper than the dollar store. Hopefully the card orders will be ready to send out at the end of September

**Vessey’s Bulbs/Wrapping Paper** * + Plant it and forget it and in spring you won’t need to brave the weather! With this fundraiser we get 50% back – usually bring in $800- $1000 back
	+ if a parent volunteer wants to take it over – Dallas can show you how as her time is coming to an end at the school as her kids are aging out.

**Crossing Guard – Traffic and Safety** – Sabrina* + The drive to 5 went out in Friday’s blast – it includes a report/map for parents regarding traffic and parking etc.
* Mm Servant is going to meet with police officers in regards to traffic safety – she will report back

**Love that deal cards**  (Jeanie)* + In the past, our school has participated in Entertainment Books and we thought we would switch it up to something more local. The cost of the card is $20 BUT you get your money back right away with the free without purchases available on the card. It is a great fundraiser for our community and supports local businesses. . Information will come out the 3rd week of September.
* Profit margins are higher than entertainment books

**Save on foods receipts –** * + Save-on will match your receipts for Save-on Points and give that back to our school. Just bring in your receipts – there is a box at the school

**Hot Lunches** (Emi, Teagan, Merissa, Tanya)* Next hot lunch is being organized – still waiting on a date.
* usually takes about 10 volunteers for hot dog day but pizza is 3-4 parent volunteers

**Book Fair**: (Nicole)* Scholastic book carts are delivered and the kids and parents have a chance to go in and purchase books. Teachers have a wish list of books for their classroom – so you can purchase a book and gift it to the class.
* November 15 carts are delivered and need to be set up .Book fair will be open on November 16th for the Fall shopping night and then open again November 19-21 and the carts picked up on 22
* Each class will be given a chance to visit book fair during the school day and they will make a wish list. Books make great Christmas/Birthday gifts for students
* We also have dates booked for March next year

**Campbell soup labels** * This program is no longer running

**Health and Safety*** We have a container for emergency purposes and we have a large order of water – pouches that will be delivered
* We will need to order more water pouches for new classrooms
* We are looking at a new fundraising option in January to sell Emergency preparedness kits for families and that money raised will go back into our emergency prep

**Fall Shopping Night** (Dallas)* November 16th from 5-9pm in school gymnasium
* Usually about 40 -50 vendors selling goods. Great chance to purchase Christmas gifts from several local small businesses. There is a concession, silent auction, 50/50 draw.as well. We need about 10 volunteers for various tasks including concession
* Dallas would like to have someone train this year and take over the shopping night next year as she will be moving on when her child finishes grade 7. It is a well-oiled machine now if someone is willing to take over.

**Santa Mall –** * Families will donate gently used items for children to buy back – works like a white elephant sale.Students are invited to visit Santa mall to purchase one item for a family member (items range from $1-$5) The item is then gift wrapped for the student to bring home and put under the tree!
* A donation box will be out by the office. Great chance to re-gift things you don’t use including your costume jewelry. We are usually short on items for Dads**!**

**Fruit & Veggie Program** (Jeanie – Janna to be taking over this program)* First fruit and veggie drop off is next week This program brings in milk and fruit/vegetables to be distributed to students in the classroom.

**8. New Business****PAC fridge** * Our fridge in the PAC kitchen has stopped working. We use this fridge to keep the fruit and veggies fresh for fruit veggie program. Our first order arrives next week so we need a new fridge by then.
* Tanya looked into the cost of a fridge (all fridge without freezer) and possibility of getting a discount from local appliance stores. The best option thus far was a 18 cu ft Whirlpool for $899.
* Sabrina looking into a refurbished fridge with a warrantee from a company in Surrey – she will present the options once she finds out. In the meantime we need to vote on a budget to spend on a replacement fridge.

***Motion*** made by Jeanie to spend a maximum budget of $1000 for purchase of a new fridge. ***Second:*** Teagan, all in favour, ***approved*****Terry Fox Run**We are holding the annual run on Friday Sept 21st at 1pm. We will need parent volunteers for along the route. PAC always provides water (using Mc Donald’s beverage water cooler) and a granola bar (or nut free equivalent) Last year we spent about $67. Students bring their own water bottle to fill up. Nicole to contact McDonalds to reserve two Water coolers***Motion*** made by Sam to spend no more than $100 on granola bars ***second*** by Sabrina, *all in favor* **approved****Teacher start-up*** Usually the PAC donates $100 per teacher and $50 for support teachers, $50 for prep teachers (a prep teacher is the librarian and gym teacher)
* This year we have 19 classes and 4 support teachers and 2 prep teachers for a total of $2200.
* Teachers use the funds towards resources in the classroom and it is really helpful for them to replace old or broken items or for new items

***Motion*** made by Sabrina to spend a total of $2200 ($100 per teacher, $50 per support teachers and $50 per prep teacher) ***Second*** by Tanya, *all in favor*, ***approved***  | All |
|  | **Budget meeting Tuesday Sept 25th at 7pm inLibrary****Next PAC October 9th at 7pm in the Library** |  |

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|  | Meeting adjourned @ 8:11pm | All |
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