MINUTES

Maple Ridge Elementary PAC Meeting

Date | time 4/10/2018 7:06 PM | Location 20820 River Road, Maple Ridge

# Sabrina Harker, Lisa Foster, Tanya Harrison, Samantha Laird, Nicole Keough, Mel VanKoughnett, Lisa Kania, Donna Servant, Christine Rempel, Merissa Stephens, Robyn Perkin in attendance.

| Item | Description | Owner |
| --- | --- | --- |
| **1.** | **Sign-in and Call to order 7:06pm**  | Sabrina |
| 2. | Administration* Everyone signed

***Motion*** by Sam to accept the Minutes from February**Second**: by Sam LairdAll in favor**Approved** | Sabrina |
| **3.** | **PAC Chair Report*** Thanks to those who came out to volunteer at Book Fair. These can’t be put on without the generous time of volunteers!

  | Sabrina |
| **4.** | **Principal/Teacher Report*** Madame Servant wanted everyone to know that she took the last week off quite suddenly as her Mom was diagnosed with stomach cancer on March 29th and she suddenly needed to travel back east to be with her mom. Unfortunately within a couple of days of being there, sadly her Mom passed away. She took the week to plan her mom’s funeral arrangements and returned back to the school. Mrs Kania and a retired principle were able to fill in while she was away.

Volunteer appreciation assembly to take place on Friday, April 13th in the gym at 1pm. Several divisions are participating and celebrating parents who volunteer and will be singing songs, reading poems and presenting a slideshow.* Cultas Lake waterslides will only be attended by the grade 7’s this year. After the staff discussed further it was decided that the bus cost was just too high to include all intermediates.
* Looking ahead to September, Kindergarten registration has resulted in 2 full kindergarten immersion classes and 2 full English classes. One new division is going to be added for the Grade 2 French class which is going to take over the green room in September.
* A daycare Modular is going to be added to the school grounds. It will be placed just to the left and behind the outdoor basketball court. The ground has already been prepared and leveled. There will be no change to the existing daycare as it still has one year left on their contract and will remain in their existing classroom for one more year.
* The earthquake container is ready to be filled and items transferred over from the old container. The old container is going to remain on site to be used for Gardening supplies.
* Due to the addition of the Grade 2 immersion division, the Green room will become the new Grade 2 classroom. The two EA’s will be displaced so they will take over the PAC room and the PAC room to be moved to another location. Discussion to take place about where best to relocate it as some supplies can be stored in the earthquake container whereas other cabinets need to be in locked area.
* The Spring Musical is coming in May – several divisions are taking part. There will be a day performance on Wednesday May 16th and an evening performance on Thursday May 17th.
* There have been several changes to the school recycling program but without much education on part of recycling society. It’s going to require a learning curve as students figure out what to put where. Would have been good to have some visuals on the outside of the bins to help the kids. Each classroom has 2 bins – a blue bin and an organics bin.
 | Mme Servant |
| **5.** | **DPAC Chair Report:** - (Dana Bates not present, see attached DPAC Report)  | Sam Laird  |
| **6.** | **Treasurers Report** * General Account: $ xxxxxxx
* Gaming Account: $ xxxxxxx
* Savings Account: $ xxxxxxx
 | Sam Laird |
| **7.** | **Committee Reports****Crossing Guard – Traffic and Safety** – Sabrina* Principal and Vice Principal are still working to keep the parking lots safe.

**Motion** by Sabrina to get Nuala (crossing guard volunteer) a $50 gift card for keeping our kids safe**Second:** Sam LairdAll in favor,**Approved*** On March 14th Sabrina sent a letter to City of Maple Ridge Engineering and Road Works department with the traffic safety concerns of parents and staff. The city is coming to do an assessment of the situation on April19th
* The crosswalk is due to be repainted.
* Discussion and feedback regarding the drop off area at the front of the school. Concerns about parents waiting to turn left is causing large back up to Steeves Street and frustrated drivers honking with impatience. In addition parents are dropping off at the crosswalk instead of the drive thru. When using the drive through, parents are supposed to pull right up to front door, let kids out and keep going. Instead parents are getting out of their cars and saying their goodbyes creating a back log. Lastly, it has become unsafe for kids to get to the front entrance with the increased drive thru traffic in the drop off area.

**Hot Lunch:** Lisa Foster* Notices went out today for Hot Lunch. (pizza) April 25th

.**Book Fair**: Nicole and Mel * Was a successful book fair – had lots of great volunteers!
* Mr. Bisset received $550 towards books for the book cart as prizes for kids
* $523 in books was given to students

**Health and Safety*** It’s time to get into the Emergency shed
* When weather improves it will be cleaned out and the new Emergency shed to be organized.

**Fruit & Veggie Program** * (Janna is going to take this one moving forward)

**Carnival Fun Day** * We usually budget $5000 with the intention to only need about $2500 however, the Party rental company has increased their costs. They used to give us a significant discount which we have been lucky to receive. Sabrina did call other party rentals but they don’t have the items the kids want. Looks like we will be spending all of the budget due to the cost increase in rentals
* Date of Carnival TBD
* Lisa to purchase tattoos

**Paint Night*** Suggestion of Mother/Daughter paint night maybe to paint wooden signs looking for a date and looking into alternative options and offerings from different companies

**Yearbook*** Grade 7 classes received templates for their write-ups – two divisions have returned write-ups but still waiting on the others.
* Write-ups are due April 13th
* Photos of students and volunteers as well as teachers around the school are being gathered – Mrs. Kania working on compiling them all. Teachers have been asked to email their candid photos.

**Scholarship*** The school Bursary that was created has received 10 applications
* The bursary is in the amount of $500
* Meeting to take place in the next week to make a decision

**8. New Business****Call for Nominations for 2018/2019 school year*** Submit by email before our next meeting in May 8th
* Nominations were put forth for the following:
* Treasurer: Sam Laird - accepts
* Secretary: Tanya Harrison – accepts
* Vice Chair: Nicole Craig – accepts
* Chair Sabrina Harker - accept

**Motion**Sabrina motions to give $10 per grade 7 student towards the leaving ceremony**Second**: Melanie VanKoughnettAll in Favor, **Approved** | All |

**Welcome to Kindergarten**

Taking place May 9th

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|  | Next PAC Meeting to take Place Tuesday May 8th @ 7pm in the MRE LibraryMeeting adjourned @ 8:30pm | All |
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