

KANAKA CREEK MEETING MINUTES



TOGETHER
WE ARE BETTER

PAC AGM Agenda/Minutes

Meeting Date & Time	Monday, September 8 @ 6:30pm
Location	Kanaka Creek Elementary, Library

MEETING DETAILS

Items	Presenter
Welcome	PAC Chair to welcome attendees. Chad to give Land Acknowledgement
Approval of Agenda	Approved 1st Monica 2nd Chelsea
New Business	
1. Team Welcome Package	Suggest a teacher welcome back package, whistle, hand sani, lotion, gift card, treats, chap stick. 26 divisions, some classrooms have 2 teachers. Mr Raible can give a list of all staff. Would cost about \$3000 total. Motion to approve 1st Monica 2nd Chelsea
2. 2025/2026 Budget Proposal	Presented proposed budget Will call a meeting where we can address the budget specifically and approve.
3. Expense Submission	- Expense submission - Would like to do this in a more secure way using What's App for this purpose with cutoff dates etc.
4. Refund Policy	No update
5. Gaming Grant	No update
6. Kindergarten Bags	Dry clothes will be delivered
7. Munch A Lunch	New site Munch a lunch is up and running, it is more user friendly. Regarding orders she

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	<p>has a price list trying to keep consistent with other elementary schools.</p>
Reports	
• President / Vice President	<p>The first part is trying to get everyone set up. Connected with members at large about what tasks they want to take on. PAC binder trying to get it together with last years minutes and new PAC "stuff" Lindsay will take over this task. Also working on an emergency list.</p>
• Hot Lunch	<p>Julie - New site Munch a lunch is up and running, it is more user friendly. Regarding orders she has a price list trying to keep consistent with other elementary schools. Mark up is usually \$1 Change with new site is hidden fees, we are marking up 20% 116 orders for term 1 \$738 profit Deliver per pods, going to the furthest area first and delivering that way instead. Would like to vote on purchasing 2 wagons for hot lunch delivery. Steve volunteered his wagon to be used. Policy change put in a time frame for parents to come pick up hot lunch 1145-1215 Now parents can cancel their hot lunch prior to the cutoff, 1 week before.</p>
• Fundraising	<p>Aisha - set up a website for the global coffee fundraiser. Each month has a cut off date and is delivered once a month. Still needs to connect with Chelsea to plan the year out. Hoping to do a carnival, movie nights and dances. Check on the movie license expiry date.</p>
• DPAC	<p>Paige and Bridget - Katie sent the dates of the meetings. The first one is the end of September.</p>

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<ul style="list-style-type: none"> • Treasurer 	<p>Monica & Gauytheri - 2 accounts - One is the general account which most of the spending comes from. The 2nd account is the gaming account. Balances right now are: \$46,746 General Account \$4,000 Gaming Account One priority is spending the gaming account because you can only keep the funds for a certain period of time. There are also certain items the account can be used for. Waiting for funding to go into this new account. Expense submission - Would like to do this in a more secure way. Would like to use What's App for this purpose with cutoff dates etc.</p>
<ul style="list-style-type: none"> • Popcorn 	<p>Flavours this year include:</p> <p>Buttersalt White cheese Say cheese Salt & vinegar Dill pickle Ketchup Jalapeno jack Creamy caramel</p> <p>Dates this year:</p> <p>Oct 17 Cut off Oct 5 Nov 14 Cut off Nov 2 Jan 16 Cut off Jan 4 Feb 20 Cut off Feb 8 Mar 13 Cut off Mar 1 May 15 Cut off May 3 Jun 12 Cut off May 31 July 10 Cut off Jun 28</p> <p>Motion to have popcorns bags to \$ 2.50 1st Julie 2nd Monica</p>
<ul style="list-style-type: none"> • Principle Report 	<p>School Debbie teacher rep Linda teacher rep and Miss Ashley is vice president. Down about 15 students this year. New this year they have a cafeteria aide. Had first assembly.</p>

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Round Table	Could we have an email where parents can send questions and whoever the question is related to most could answer the email. Will put our contacts
Next Meeting	Budget Setting on September 22, 2025 @ 7:00pm Zoom Meeting General Meeting October 6, 2025 @ 6:30pm