

Kanaka Creek PAC Minutes
Wednesday, October 10, 2018
7:00 PM

1. Welcome and Introductions.

Introductions of the Current Executives: Co- Chairs, Alexis Playdon & Kristy Wyllie; Secretary, Christine Calvert; Treasurer, Amanda Maliwat; Hot Lunch Coordinator, Anthea Publow; Fundraising Co-ordinators, Amanda Griffin & Danielle Miller; DPAC Reps, Marlene McCaffrey & Eva Mentz-van Gunsteren

Apologies: Kristy Wyllie

Introductions of Attendees: Kathy Cavales, BJ Smith, Julie Smith, Faiza Karim-Jadavji, Jackolynn Wright, Cathy Josic, Angela Downey, Carla Neiva, Dawn Flanagan, Jennifer Fuhrmann, Chad Raible, Heather Lambert, Gary Griffin, Kelly Tainton

2. Approval of Minutes September 19, 2018

- Motion: Amanda Griffin
- 2nd: Amanda Maliwat

3. Approval of Agenda October 10, 2018

- Motion: Angela Downey
- 2nd: Anthea Publow

4. REPORTS

a. Chair: Alexis Playdon

- Nothing to report

b. Principal: Chad Raible

- Reviewed some of the great things so far this year at Kanaka (ex. Terry Fox run, Orange Shirt day, volleyball teams doing well, place based learning opps, presentations from RCMP & Dan the Recycle Man, new resources like more iPads, spheros, 2 new computers)
- Reviewed focus of upcoming year – SEL resources:
 - In reviewing a recent study, our school's social/emotional indicators are lower than district average in some areas, which is concerning. As an example, student reported resiliency is lower and anxious thoughts are higher than average. Study surveyed grade 4s and 7s – students completed anonymous survey of 110 questions. Ranked themselves on various items. Results were compiled and tabulated.
 - Staff are looking at building more resiliency through SEL (Social Emotional Learning).
 - Social Emotional Learning resources teach kids how to learn to manage emotions and behaviours, show empathy, solve problems, make responsible decisions, and maintain healthy relationships. Recognize what's going on inside, helping them deal with stressful situations.
 - Current programs/resources at Kanaka are Zones of regulation, "Growth mindset", WITS, SEL resources books and social/Personal Awareness Core Competency resources

c. Treasurer: Amanda Maliwat

- General Account: \$33,353.73
- Expenses – items we have paid for YTD:
 - Playground - \$32,152.26 (\$5,847.74 under what we expected)
 - \$407.02 for Safety Vests
 - \$33.60 for Kanaka Creates
 - \$170.60 for Earthquake Supplies

- \$500 for Bursary for Taylen Lee Chin
- Collected \$4,292.03 in payments via Bambora online system
- Fundraisers YTD:
 - Entertainment Books – not all complete yet but we are at \$10,590 so far
 - Popcorn - \$1,265.20 (online prepayments for the year plus cash for Oct)
 - Hot Lunch Fundraisers (no numbers yet – current one closes Oct 15)
- \$16,888.82 funds on hold, could use for:
 - Computer lab, Earthquake kit supplies, popcorn supplies
- Gaming account balance: \$7,713.47. \$7,500 to be moved to the general account to pay for the playground, leaving a balance of \$213.47. Our Annual Gaming Grant was approved at \$14,232.00.

d. Hot Lunch: Anthea Publow

- Next one is Boston Pizza – Oct 26
 - Had some complications with the online ordering system as we all learn how it works
 - Can prepay via the online system or pay cash by taking orders to office
- November's will be Booster Juice – Nov 23
 - ❖ **MOTION:** Do we want to do 2 Hot Lunches per month starting in January?
Voted All in Favour – **Agreed**
- Clarified that Lunch Lady is not a school fundraiser – it's an external vendor. Their website says a certain % should come back to the school, however this has not happened for at least a year. We will notify Lunch Lady to update website (or send us our cheque).

e. DPAC: Marlene McCaffrey & Eva Mentz-Van Gunsteren

- First DPAC meeting was on September 20th at Alexander Robinson School
- Alouette does a good fundraiser with Meridian Meats – buy a bag of apples for \$5. Info will be sent to our Fundraising team.
- Rotary Duck Race Fundraising opportunity was discussed. May be a good one to pair with another fundraiser like the Carnival since a limitation of it requires an adult to sell tickets.
- Youth Safe House presentation – discussion on what type of shelter it should be.
- Community Chest presentation
- 7 new portables will be added in the district (not at our school)
- Next DPAC is on October 18th at Fairview Elementary. Topic will be PAC Treasury function. Can forward ideas to DPAC for presentation topics for upcoming meetings.
- DPAC can come to PAC meetings to share tips on how to run PAC more efficiently.
- Had brief discussion about whether or not we would want to host a DPAC meeting. Would be a good way to showcase the school and any particular initiative we're doing.

f. Fundraising: Amanda Griffin & Danielle Miller

- Entertainment Books: Need 36 more books to be sold in order to reach our goal and have Mr. Raible shave his head. 414 books sold so far. 86 books still missing and not yet returned.
- Coffee & Samosas: Orders close Oct 12 and delivery is Oct 25. Profit is better on the coffee. Currently sitting at a profit of \$1,018 so far and it hasn't closed yet. If we sell 12 more samosas, our profit will increase since our fee for them will be reduced by 5 cents per.
- Movie Night: "Me to We" cancelled theirs on Oct 26 so we are taking it over. Will show Hotel Transylvania 3 to provide a Halloween theme. Will have the concession open – offerings TBD. Doors open at 6, movie starts at 6:30. Last year 75 people came – hoping for more this year. Need to renew our movie license which expires in November. Amanda Maliwat will do this.
 - ❖ **MOTION:** Allow people to sponsor the event with a cash donation if they are unable to volunteer time.
Voted All in Favour – **Agreed**

- ❖ **MOTION:** Spend up to \$400 on supplies to run the event.
Voted All in Favour – **Agreed**
- ❖ **MOTION:** Spend up to \$500 on renewal of movie license.
Voted All in Favour – **Agreed**
- Neufeld's & Purdy's: Propose doing this fundraiser in November. Orders would close on Nov 16 and delivery would be Nov 28.
 - ❖ **MOTION:** Approval to proceed with organizing this fundraiser.
Voted All in Favour – **Agreed**

5. NEW BUSINESS

a. **New Ideas for Treat Days / Concession Stand**

- Small bags of Halloween candy
- Doughnuts

b. **Path Suggestion**

- Danielle asked Mr. Raible if we could look into having a path that students created paved – near the East gate exit. Ms. Fuhrmann suggested perhaps fill could be brought in. Mr. Raible will discuss with Maintenance and see what is involved.

c. **Purple Shirt Day Suggestion**

- Danielle asked if we could consider doing Purple Shirt day next Oct 10th - other schools (secondary, not primary) do it in memory of Amanda Todd. It was suggested that there is likely a reason primary schools don't do it – sensitive area concerning topics that aren't appropriate for discussion with elementary-school kids. However, we could make the focus on Mental Health of youth in general. Could line up well with SEL concern. Mr. Raible is in support and will look into it.

d. **Teacher Appreciate Day recap**

- This year's gift of flowers and a thoughtful card/poem was very well received and appreciated. It was less expensive but more meaningful, which is great.
- It was proposed that we pool the budget we set aside our Teacher Appreciation events (TA Day in Oct and Lunch in July) so that if we end up spending less on one part, we could spend more at the other. All agreed and we can use and allocate our budget as we deem appropriate.

e. **Buddy Bench**

- Had a parent presenter join us to talk about the Buddy Bench (BJ Smith). He shared his story on why he feels it's so important. Mr. Raible also showed a news clip of the Buddy Bench at a Winnipeg school.
- Buddy Bench started in Germany and is now common all over Canada and the USA. It's a colourful bench installed in playgrounds. If a child has no one to play with or nothing to do, they can sit on the bench. That becomes an invitation for other kids to go and ask that child to play. It teaches inclusiveness & friendship. Mr. Smith suggested we pair it with Anti-Bullying day in February and align it the unveiling with it. Do a lot of promotion.
- Would be an excellent resource for SEL, helping our children feel included, part of the school community, and less anxious.
- Costs average \$1,000 for the bench, plus installation
- Discussed and agreed to having 2 benches – one for each zone in our playground so that all kids have the opportunity to benefit from them.
- Amanda Maliwat suggested holding the extra balance from the Apollo invoice and use it towards the Buddy Benches since it's also related to the playground.
- Developed a Committee to work on this with Mr. Raible: BJ Smith, Amanda Maliwat, Amanda Griffin, Kelly Tainton, Anthea Publow.

- Maple Washing volunteered to maintain the bench for free.
 - ❖ **MOTION:** Approval to proceed with organizing this and to set aside up to \$3,500 from our available funds.
Voted All in Favour – **Agreed**

f. Carnival or Gala / Parent Night?

- Alexis Playdon suggested we begin planning for the Parent Night/or Carnival. Kristy Wyllie (co-chair) is an event planner and has volunteered to lead the Parent Night. It was asked if we could do both (Parent Night and Carnival) in same year – we can, if we have volunteers to lead both.
- It was agreed that Kristy should come to the next PAC meeting with her pitch for different options for the Parent Night.

g. Halloween Candy Donations

- Another option was suggested for Halloween Candy donations this year (local dentist), but work has already started for Mr. Moran’s initiative where the kids collect candy, package it up, and donate/deliver to senior citizens. This event has happened for a few years and is very well received. We will continue with that this year.

h. Popcorn Day Recap

- Bumpy October Popcorn day – many lessons learned. We launched online pre-payment and successfully received 100 prepayments. Still had 230 cash payments. There was confusion on the day of since it was a new system and teachers weren’t sure how to navigate the change. Amanda M. and Christine C. spoke with Chad and discussed how to improve our communication to teachers.
- For the November Popcorn Day, we will open up prepayment online but will close it down 2 days prior (on the Monday). Then on Tuesday, the Popcorn Coordinator (Amanda Varma) will bring the lists of pre-payment split by Division to Chad so he can deliver to teachers. Cash will still be collected on the day of.

Meeting closed at 8:41pm

Next meeting will be Wednesday November 14th at 7pm