

## **Kanaka Creek PAC Minutes Including AGM**

**Wednesday, September 19<sup>th</sup> 2018**

**7:03 PM**

1. Welcome. Introductions of the Current Executives took place: Current Chair, Angela Downey; Vice Chair, Carla Neiva ; Current Secretary, Louise Smith; Current Treasurer, Amanda Maliwat; Current Hot Lunch Coordinators, Anthea Publow; Current Fundraising Co-ordinator, Amanda Griffin; Current DPA Reps, Christine Calvert

Introductions of Attendees: Alexis Paydon, Kristy Wyllie, Danielle Miller, Heather Lambert, Kelly Tainton, Amanda Varma, Marlene McCaffrey, Terryl Poltnikoff, Jackolynn Wright, Christine Power, Deanna Lackey, Faiza Karim-Jadavji, Munaz Jadavji, Cathy Josic, Allison Didrikson, Shayla Forster, Dawn Flanagan, Principle Chad Raible, Vice Principle Jenny Fuhrmann, Eva Mentz, Kathy Canales, Shane Gehring.

2. PAC 101 – Chad Raible went over positions.

### **AGM:**

#### **Elections of PAC Executive undertaken by Heather Lambert**

- \* The constitution and Bylaws last amended November 2, 2011 will be upheld.
- \* All executive positions are up for election.
- \* Chair – Alexis Paydon - Accepted by Acclimation. All In Favour.
- \* Vice Chair – Kristy Wyllie - Accepted by Acclimation. All In favour.
- \* Treasurer - Amanda Maliwat. Accepted by Acclimation. All In favour.
- \* Secretary – Christine Calvert - Accepted by Acclimation. All In Favour
- \* DPAC Rep –Marlene McCaffrey & Eva Mentz-van Gunsteren. Accepted by Acclimation. All In Favour
- \* Hot Lunch Coordinator - Anthea Publow - Accepted by Acclimation. All In Favour
- \* Fundraising Coordinator – Amanda Griffin Accepted by Acclimation. All In Favour
- \* The attendees were asked whether there were any more nominations. None brought forward
- \* All Executive position nominated and accepted.
- \* Members at Large: Cathy Josic , Jackolynn Wright, Angela Downey, Carla Neiva, Louise Smith, Allison Didrikson, Shane Gehring, Faiza Karim-Jadavji, Shayla Forster, Heather Lambert

#### **AGM concluded**

3. Approval of Minutes July 18th 2018

Motion: Angela Maliwat

2nd: Amanda Griffin

4. Approval of Agenda September 18<sup>th</sup> 2018

Motion: Deanna Lackey

2nd: Carla Neiva

## **5. BUSINESS ARISING**

**5.1** Playground – Is in and positioned and everyone is loving it. Preparing a District sign to advise max kids per time is 35 – this is being monitored at recess and lunch.

**5.2** Hotlunches.net – Purchased in July and is a new initiative to streamline payments for hot lunches and any fundraisers – no cash/cheque flow. Less reliance on teachers to collect funds and less time for manual counting. Still a PAC learning curve. Rolling it out in the weekly newsletter and parent portal. Will add to Kanaka Creek Family friends Facebook page.

## **6. Reports**

### **6.1 Chair: Angela Downey**

As submitted via email.

### **6.2 Principal:**

i) Thank you to parents and student for their patience the first week of the school year. All class transfers were completed Friday. K transition now done. Everything went relatively smoothly.

ii) Welcome back Assembly – showed a montage of what happened last school year – showed at this meeting too

iii) New Initiative for District Literacy for K-3 and intermediates.

iv) Reminder to walk to school and be aware of the car park access

### **6.3 Treasurer**

i) As of September 19th the General Account balance stands at \$53,413.27 - \$42,250 on hold (\$30,500 for the playground, remainder from July staff appreciation lunch, K fun day and hot lunches.net)

ii) As of September 19th the Gaming account balance stands at Gaming: \$11,163.27 (\$7,500 on hold for playground.)

Summary of Gaming account - All PAC's every year are given a grant by BC gaming to be utilised for extracurricular activities for the children e.g. fine arts, fieldtrips. This grant could be stopped at any time. There are strict stipulations in place on how it can be spent and what has to go into this account. In the past we have used these funds towards - books for the book cart, drumming workshop, Hip Hop dancing, teacher distributions, grad bursary.

iii) Currently waiting on the Gaming grant to be deposited

### **6.4 Hot Lunch:**

i) hotlunch.net – last few days we have been getting a better understanding of the abilities of the website.

ii) Will be looking at different hot lunch options i.e. bagged by division, although cafeteria style is favourable due to large profits. Options of Boston Pizza, Little Caesars, Booster Juice, Opa.

## 6.5 DPAC:

- i) First DPAC meeting will be held on September 20<sup>th</sup> at Alexander Robinson School at 7pm
- ii) Last night Thomas Haney School had Jessie Miller presenting.
- iii) October 11<sup>th</sup> will be another presentation on technology and protecting our children - more information to follow

## 6.6 Fundraising:

- i) In the past we have had plant sales, Neufeld Farm, Kicking horse coffee, Dance night, carnival Photo Xpress, entertainment books.
- ii) Entertainments books are out - due back by Sept 27<sup>th</sup> – being headed up by Jackolynn. Each book sells for \$30 and the school gets \$12.
- iii) First Term Fundraisers – Samosa Sales and Kicking Horse Coffee or a new initiative brought forward is Global Coffee instead – roasted here in Maple Ridge (Amanda will look into that and make decision) – Orders in by Oct 10<sup>th</sup> and delivered Oct 25<sup>th</sup>.
- iii) Attendees asked to think of fundraising ideas and bring forward to brain storm next meeting. Commitment to volunteer for events is of the upmost importance this year.
- iv) Popcorn Day October 3<sup>rd</sup> – will use sign up genius for volunteers to sign up and help.

## 7. NEW BUSINESS

None

### Voting:

- i) World Teacher Appreciation Day October 5th - \$300 towards recognition for the teachers  
Motion: Angela Downey  
All in Favour - **Agreed**
- i) Class disbursements - \$200per class - \$150 for support - \$150 for Library.  
Motion: Angela Downey  
All in Favour - **Agreed**

Meeting closed at 8:30pm

**Next meeting will be Wednesday October 10th at 7pm**