

## Kanaka Creek PAC Minutes Including AGM

Wednesday, May 9 2018

7.00 PM

1. Welcome. Introductions of the Current Executives took place: Current Chair, Angela Downey  
Vice Chair, Carla Neiva ; Current Secretary, Louise Smith; Current Treasurer, Amanda Maliwat;  
Current Fundraising Co-ordinator Amanda Griffin; Current Hot Lunch Coordinator, Anthea  
Publow; Current DPAC Rep, Christine Calvert  
Apologies: Current DPAC Rep, Sonia Baines; & Current Fundraising Co-ordinator Sarah Bratt;  
Current Hot Lunch Coordinator Crystal Rogers  
Introductions of Attendees: Dawn Flanagan, Principle Chad Raible, Vice Principle Jenny  
Fuhrmann, Jennifer Scott, Jackolynn Wright, Heather Lambert, Laura Kelly, Marc Downey.
2. Approval of Minutes – March 7th 2018  
Motion: Amanda Maliwat  
2nd: Christine Calvert
3. Approval of Agenda May 9th 2018  
**Addition:** Mice in the Portable  
Motion: Carla Neiva  
2nd: Amanda Griffin
4. **BUSINESS ARISING**
  - 4.1 Playground - Ordered through Swingtime. Up to 12 weeks delivery – August install.
  - 4.2 Carnival – Sarah Bratt has stepped down. Carnival now in jeopardy.
5. **Reports**
  - 5.1 **Chair: Angela Downey**  
No Report
  - 5.2 **Principal:**
    - i) Kanaka won the SD42 Energy Challenge – Prize trophy and \$250 – currently deciding how to spend it
    - ii) District Track & Field – kids are busy trying out for the meet – Gr4/5 June 7<sup>th</sup> Gr 6/7 June 8<sup>th</sup>
    - iii) Lots going on in May – Garibaldi Band coming in to perform, Dan the recycling man, Grade 7 transition, field trips, Timberline trip.
    - iv) Class Photo day has been moved to June 11<sup>th</sup>
    - v) Annual RBC Clean Up Sunday June 10<sup>th</sup> – 8:30 – 11:30 – Volunteers needed. Jenn has list of duties to be done.

- vi) Thank you to Heather and Jackolynn for helping out on Car Park duty – If anyone can give up some time that would be great – new system really making a difference.
- vii) District has allocated additional resources - approx \$23k – teachers busy deciding on how to spend –to ensure shared resources.
- viii) Staffing numbers next year – 26 divisions again. Class placements are a complex process – parent input forms available in the office.

### **5.3 Treasurer**

i) As of May 9th 2018 the General account balance stands at \$39,483.73  
March & May Popcorn Day: \$39.60 and \$277.45 respectively  
Leaving us at a profit of \$1,074.64 for the 2017/2018 School Year so far  
Paint Night Profit - \$580 – lots of things to improve on next time  
Plant Sale Profit - \$933.33  
Carnival Spend so far \$1,378.65.  
Hold \$36,112.09 for final invoice of Playground.

ii) As of May 9th 2018 the Gaming account balance stands at \$8,863.47  
No activity this month. Account balance remains the same since the last meeting.  
\$7500 is on reserve for the playground. Application for 2018/2019 gaming grant confirmed.

### **5.4 Hot Lunch:**

i) Pizza Hot Lunch will be Dominoes May 18<sup>th</sup>  
Garbage Free initiative? Serve on napkins? Decision that Paper plates still compostable.  
June 22<sup>nd</sup> next Hot Pizza lunch

### **5.5 DPAC:**

i) Not able to go to last meeting. May 24<sup>th</sup> PAC Appreciation Night. Carla & Angela will attend.

### **5.6 Fundraising:**

- i) Paint night was fun – made a small profit –the company used was their first time dealing with a PAC. If do the event again many things to think about doing differently especially the sign up
- ii) Movie Night – Free admission, Donation. Concession sales. Need helpers
- iii) Pancake Fundraiser – NFA on this
- iv) Treat day in July instead of Hot Lunch
- v) Popcorn Day is June 8<sup>th</sup>. No Popcorn day in July. Next year will need new volunteer to head up the Popcorn fundraisers. Christine has created a “how to guide/training manual” happy to show the new head volunteer how to do it. New Machine is here. 2018/2019 school year will be held Second Friday of the month – provides more time to promote and get volunteers.

**6. NEW BUSINESS**

**6.1 Mice In Portable** – Concerns from parents over how handled and communicated. Clear direction was provided by Custodians. Did not realise extent of food issue and full situation. When did – students were then to use the stage while a deep clean occurred. Holes were filled. “Hotel” traps remain in the classroom. If ever happen again Chad will now not wait for direction but will take immediate action to remove the students from the area straight away and will communicate with parents immediately.

**7 VOTING**

No items for Voting

Meeting closed at 7:55pm

**Next meeting will be Wednesday June 6th 7pm**