



MINUTES

Davie Jones Elementary PAC AGM Meeting

Monday May 27th, 2019 @ 6:30 pm

Board Members

Jackie Kostyniuk, President | Kristy Williams-Managh, Vice President | Nikohl Madge, Treasurer | Tara Byrne, Secretary |

Committee Members

Ellen Flores, Social Media | TJ Magnusson, Hot Lunch | Andrea Hunter, Treat Day | Lauree Hupee, Fruit & Veggie Program | Amber Lockwood, Class Parent Coordinator

1. Welcome and Introduction

In attendance were: Principal Ms Davis, Jackie K, Kristy W, Nikohl M, TJ Magnuson, Andrea H, Ellen F, Krystal H, Alyssa K, Jonathan K, Cheryl I, Jessica A, Laura Rudderham, Lisa K, Melanie C, Karen C, Stefanie C, and Kristine R. Tara was not present at the meeting, so minutes were taken by Jackie.

Chris Schultz, DPAC President, attended for the beginning of the meeting to provide neutral advice regarding proxy votes received. Clause 6(k) of our bylaws states “Each member present at a meeting of the Council shall be entitled to vote”, and after discussion regarding the fact that proxy votes was not put out to all members as an option it was felt that proxy votes would not be accepted as it wouldn't be treating all members the same. After that discussion was clear and everyone was in agreement, Chris left and the meeting proceeded.

2. Approval of Agenda and Previous Minutes

Agenda and Minutes of AGM on June 21st 2018, along with the Minutes of April 15, 2019 were approved as presented.

3. Reports

A. President

- DPAC Representative Report - Emergency Container meeting April 18th went through various items to consider when stocking the container (ours is currently lacking) such as 80% of students would stay at the school until parents can get there, and consideration needs to be given if Pitt River Bridge and/or Golden Ears Bridge went out. Emergency Contact Forms should be in 2 locations inside the school in the soundest seismic locations (the container should not be one of them due to the risk of break in of container). It was also suggested that there be a sticker on the window of area where the forms are kept so as to easily locate during an emergency. Friends near the school should be picked as someone to collect your child. It was pointed out that Elementary schools will not be mustering to the High Schools, so our container needs to consider being used for a longer period of time than originally thought. The School Board along with the Emergency Preparedness Focus Group (of which DPAC sits on) will be running practice exploratory exercises in a “Controlled Student Release” protocol or “student catch and release” in the case of a significant event. One PAC rep per school is invited to attend to see how this process might work and assist DPAC in providing input to this Focus Group. The first one is at Alexander Robinson May 28th, then Webster's Corner on June 4th, and Albion on June 18th, all are from 1:30-2:30. I am happy to attend as we are just starting a transition with our PAC.
- PAC has enquired if there could be a central way to order from Scholastic through out the year as it appears many teachers are not running this option through their classes, however parents would like to order and have the benefits go to the school. Ms Cushing today has confirmed that she is willing to be a central contact for parents whom's class teacher doesn't already provide Scholastic orders, as we don't want to take away from any teachers who are already / want to offer it. Ms. Cushing would either divide the ‘kick backs’ between the teachers or use for the library. If Ms Cushing requires assistance with the administration of it, PAC Volunteers could assist.
- Staff Appreciation lunch was a success on May 8th, A big thank you to Kristy for organising, and all parents who contributed food, or signs, or helped set up on the day.
- Year End Fun Day is Monday June 24th, TJ and Andrea are planning to combine efforts to pre-sell hot dogs and ice cream. TJ can no longer assist with the cooking and delivery on the day due to setting up the gym for Grade 7 graduation. TJ has found some volunteers willing to help but if anyone else is able please let us know. (It is noted that Lynette and Stefanie offered to volunteer at the last PAC meeting.
- Carrie Savard and Brandi Green offered to volunteer to help with parking issues in the ‘drop off only’ zone, using the vests in the staff room from 2pm onwards. So far there have been no issues reported back.

B. Treasurer

Nikohl provided the following figures after the meeting for the purposes of these minutes:

Bank balances as at April 30th 2019 are as follows:

General Account = \$13,148.43 Gaming Account = \$7,834.63

Nikohl confirmed that a more detailed report will be available for the June meeting, and that we have 3 years to spend the gaming monies albeit that it is not favoured by Gaming.

Treasurer rules were not presented at the meeting as Nikohl is not running for Treasurer for next year.

C. Principal

Ms Davis provided the following report;

- Lots of year end field trips coming up. Teachers take a lot of time planning these trips.
- 16 Divisions next year
- Welcome Back BBQ scheduled for September 12th, CUPE truck for food has been booked. EA staff will be running a raffle during the event. Monies earned will go towards the Learning Resource Account of the school. They already have a fantastic list of prizes;
 - Disneyland/Castle Inn 2 night stay (\$500)
 - Capilano Family passes (\$212)
 - Golden Eagle Golf Course (\$150)
 - Fluid Spa (2 prizes \$119 each)
 - Cloud 9 (\$100)
 - Naked Truth Salon (\$50)
 - Maple Meadows Brewery
- Wishlist from staff; Courtyard storage shed; Art Starts Performance (we will pick the performance when we receive the list in June) cost is usually \$800-1000; Shared Resources that benefit all classrooms/students (backgammon x3, mancala x3, chess boards x2, checkers x2, magformers, snap circuits, jenga, uno, card games); Board Games for classrooms (pictionary, telestrations, guess who, connect 4, kerplunk, suspend, sushi go, spot it, qwirkle); Additional toaster for Breakfast Club; Waffle Maker for Breakfast Club; Blender for Breakfast Club.

4. Follow up from last meeting

A. Fine Arts Program Funding Request

- Ms Kitts has requested the following funding for items for the Fine Arts Program for a total funding request between \$191.62 - \$244.93;
 - Boomwhacker octavator tube caps \$ 8.31/set (2-3 on wish list). [\$16.62 - \$24.93]
 - Boomwhacker set approx. \$60/ set (1 on wish list). [\$60.00]
 - Boomwhacker teaching resource approx. \$25 (1 on wish list). [\$25.00]
 - Hand puppet set: Approx \$45.00/ set of 6 (2-3 sets on wish list) [\$90.00 - \$135.00]

After discussion, it was felt that a request be put out to parents to see if we could gain donations for hand puppets once it is confirmed that Ms Kitts will be at the school next year. Therefore a motion was put forward for 3 boomwhacker octavator tube caps (\$24.93); boomwhacker set (\$60); boomwhacker teaching resource (\$25) for a total cost of \$109.69 to be paid out of the gaming account. The motion was unanimously passed.

B. Treasurer rules/procedures - Nikohl decided not to present as she will not be running as Treasurer next year.

C. Emergency Container Supplies - After Jackie and Andrea did the complete stock check, an e-vote was sent out on April 18th requesting approval for between \$500-\$1,000 to be able to top up the supplies. We had some issues getting clarity on what exact amount of items should be inside. We are hoping to have time in the next week or so to finalise the items and stock up the container.

5. Executive Board Elections

With thanks to the current year executive, the following were elected for the school year of 2019-2020:

- A. President - Cheryl Irwin
- B. Vice-President - Tabled till June meeting so members could meet the candidates before voting
- C. Secretary - Laura Rudderham
- D. Treasurer - Jonathan Kellert
- E. Members at Large - Tabled till June

6. Other Elected Position Elections

With thanks to everyone who put their names forward, the following were elected for the school year of 2019-2020:

- A. DPAC Representative (by secret ballot) - Jackie Kostyniuk
- B. Hot Lunch Coordinator - Leslie Baloc
- C. Treat Fridays Coordinator - Krystal Hadikin
- D. Fruit & Veggie Coordinator - Jessica Algate
- E. Social Media Coordinator - Krystal Hadikin
- F. Fundraising Committee - Kristy Williams-Managh
- G. Staff Appreciation Lunch Coordinator - Jessica Algate
- H. Movie Nights Coordinator - Melanie Cooper & Karen Capel
- I. Bylaw Committee - Jackie Kostyniuk & Stefanie Carter
- J. Playground Committee - Cheryl Irwin & Kristine Rowe

7. New Business (Discussion items)

There were no items raised as new business.

8. Adjournment

The meeting was adjourned at 8:10 pm.

Next meeting is Planning (New & Old Exec) on Monday June 17th 6:30pm in the Library

(If you are interested in nominating yourself for any position, please email daviejonespac@gmail.com)

Wish List Items

~ Hip Hop Dance (for students)
~ Bottle Filling Station

~ Garden upgrades
~ Playground

~ Gymnastics (for students)