



MINUTES

Davie Jones Elementary PAC Meeting

Monday November 19th, 2018 @ 6:30 pm

Board Members

Jackie Kostyniuk, President | Kristy Williams-Managh, Vice President | Nikohl Madge, Treasurer | Tara Byrne, Secretary |

Committee Members

Ellen Flores, Social Media | TJ Magnusson, Hot Lunch | Andrea Hunter, Treat Day | Lauree Hupee, Fruit & Veggie Program | Amber Lockwood, Class Parent Coordinator

1. Welcome and Introduction

In attendance were: Jackie K, Kristy W, Amber L, TJ M, Cheryl I, Krystal H, Jessica A, Laura R, Michelle L, Lynette L, Ms Davis, Ms Limber, Ms Hamelin, and Ms Murden.

2. Approval of Agenda and Previous Minutes

Agenda was modified to include a presentation from Dorota Michalska from Fraser Health Healthy Schools Program before Reports, and then duly approved as amended. Minutes of September 17, 2018 and October 15, 2018 were moved by Kristy W, seconded by Jessica A and therefore approved.

3. Question Period (10 min. max) ~ questions not related to agenda items

No questions were presented.

4. Presentation ~ Health Nurse Dorota Michalska from Fraser Health, Healthy Schools Program

- Dorota Michalska from Healthy Schools Program gave a presentation stating that Davie Jones and Highland Park are the focus schools this year to promote healthy eating to the students.

The priorities are:

- increase awareness and education for principals and parents regarding vaping around high schools
- Promote Live 5210 (5 fruit & veg, 2 screen hours, 1 physical, 0 sugar drinks)
- For DJ, priorities also include a focus on mental wellness for students and staff. Have applied for Healthy Schools BC Grant on Oct. 26th for \$5,000 (for DJ & Highland collectively) to encourage Parent connectivity and engagement. Ms. Michalska was happy to see how many attendees were at the meeting, she had understood our attendance was lower, so was very impressed with our parent engagement.
- Are hoping to do surveys to get ideas on how to increase Parent connectivity.
- Been looking at menus of Breakfast Programs and Fundraisers
- Looking at strengths to enhance and weaknesses to improve
- Looking at curriculum to see if can connect into it
- Building connections with community, parents, other schools, other agencies, and farmers.
- Have just applied for a Grant for 3 inside tower gardens being coordinated by Ms Nelson
- Can discuss at another time the possibilities of applying for other grants. PAC suggested considering the one for Water Bottle Filling Stations.
- School Wellness Committee has been established with outside organisations as well as Ms Davis, Councillor, Mr Prince, Ms Murden. Would like to also include PAC and in future include students as well.
- Social Emotional Learning Health Committee - DJ and Highland have formed committees to see how to incorporate into schools, going forward if parents would like to be involved let the school know. The next meeting is Nov. 26th @ 2:30pm.
- Provided 'Healthy School Guidelines' document - https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/healthyschools/2015_food_guidelines.pdf
- Provided 'Healthy Fundraising for Schools' document - <https://healthyschoolsbc.ca/program/resources/47/en/26710/Healthy-Fundraising-For-Schools.pdf>
- Pamphlets on the Healthy Schools Program were provided to attendees, more will be provided and left on the bookcase outside the office.

5. Reports

A. President

- following from previous meeting, all documentation produced by PAC that were sent to parents at the beginning of the school year, including the Annual Donation Form is now on the school website under the Parents then PAC heading (<https://elementary.sd42.ca/daviejones/pac/>)
- Reminder that Neufeld orders are due this Wednesday the 21st. Pickup is scheduled for Dec. 3rd @ 5:30pm with a delivery option available for an extra \$10.
- Ms. Kitts has agreed for PAC to put on a concession during the Xmas Concert. Ideas so far include Hot Chocolate, Rice Krispies shaped liked Tickets, and cookies shaped like Bells. Ms. Kitts also said she will need help with decorating for the play. Once we know more details we will let you know but if you would like to assist, please let us know by putting your name on the volunteer list on the table.
- Davie Jones will be hosting the DPAC meeting on February 21st at 7pm.
- Currently I am the DPAC Representative for our PAC, this position is open for anyone who would like to take it on, our bylaws state that is should only be temporary that the President holds both positions. I am also a Member at Large of DPAC so attend the meetings along with the DPAC Executive meetings monthly regardless. The monthly DPAC meetings are open to all PACs within the district and have a speaker attend on a particular subject each month. This month Assistant Superintendent David Vandergugten gave a very informative presentation on student led conferences. He showed us the SD42 Reporting website that parents can access that outlines the history of converting to the current method of conferences along with many other tools or explanations of what parents can expect with the conferences, the website link is <https://reporting.sd42.ca>. He also explained that there are BC Performance Standards that are used to determine the 'meeting', 'exceeding' expectations marks. This website link is <https://www2.gov.bc.ca/gov/content/education-training/k-12/teach/bc-performance-standards>

B. Treasurer

Nikohl was unable to attend the meeting so provided these figures after the meeting:

Bank balances as at October 31st 2018 are as follows:

General Account = \$10,770.72

Gaming Account = \$8,969.52

C. Principal

Ms Davis provided the following report;

- Promoting structured play with EA's during recesses and keeping an eye on good sportsmanship within digging area outside, 3 age levels of soccer, 4 square and basketball/football.
- Opened up library using monies from Principal Account as follows;
 - M, W, F for Lego club. T, T for Board Games club.
- Working on opening up gym at lunch, today they tried Hockey & Basketball. Active Kids (an external provider) is run in the gym on Tuesdays in 8 week blocks for Grade 3's.
- Mural is complete, every student in the school touched the wall with paint. Now looking for quotes to add around it before sealing it.
- Carpet has been removed from the hallways and walls repainted. Wall hangings will be put back up soon. Dolphin Room is next on the list, but not sure when that will be done yet as the carpet has been tested for asbestos.
- School has applied for and received a "JESIC" grant for Story Workshops within the school. Parents and students may have seen a blue cart of 'loose parts' around the school. It is used to promote creativity of writing stories.
- Grade 4/5 Math Teachers are also looking at framework ideas.
- Exploring ideas for Self Regulated Classrooms, looking at how to meet child's needs to enable them to be ready to learn.
- DJ Family Rotations happened around Halloween, Primaries on one day and the Intermediates on a different day. The next one is in December with Christmas themed rotations.
- Once a month students are taken into the gym to teach a different theme that ties in with the Councillor's newsletter. This month the theme was Self Regulation.
- Teacher Ms. Taheri has volunteered to put on an Art Club at lunch time, at first they will do the Polar Express them to assist with decorations for the concert.
- Ms Davis confirmed that all students are involved in the Polar Express concert (as with Press Start last year). PAC suggested an email to be sent to parents to clarify that as many felt it was just for intermediate.
- We now have 13 EA's (1 additional), all replacements for the 4 EA's who left have been replaced. We will also have a Teacher her 2 days a week to assist with collaborative teaching.

6. Follow up from last meeting

- A. Class Parents - Amber and Kristy gave a presentation at the Staff Meeting on November 15th to all Teachers, Amber asked the Teachers present for their feedback. Ms Limber said the presentation opened their eyes as to our intentions and that the presentation was very good and they appreciated that we wanted to help the Teachers as well.

Some suggestions were given as Teachers each do their own thing and the Teachers feel that a global class parent system may not work;

- Have one person communicate to Teachers to add into planners / Teacher's emails. Teachers agreed that this could be the class parent for each class. Therefore Amber will send an email to the class parents of which they can then choose to edit Amber's email to be specific to their class or forward the email as is to their Teacher for inclusion in planners / Teacher emails. A big thank you to Teachers for your support.
- Bring back volunteer email list. PAC advised that this year we received one email address to be added, and that this system doesn't seem to work well in today's times anymore. People are more willing to volunteer for someone they know, which is one of the many reasons we came up with the idea of class parents, to promote community building and further awareness throughout the school.
- Teachers are willing to promote our events to students.

PAC recently realised that any emails that we have requested to be sent out on the portal are not received by the Teachers. Therefore it was agreed with Ms Davies and Teachers present that going forward if PAC sends an email to be sent out on the portal with a request to also copy to Teachers that this will be done.

- B. Reading Apps within the school - Ms Davis explained that Teacher's are allowed to select their own apps to use within their classrooms. Ms. Davis advised she would talk to Ms. Cushing to have a list of recommended apps sent home to parents.

With regards to apps that are specific to Dyslexia, it was explained that these sort of things are dealt with between the Classroom Teacher and Support Teacher and dealt with on a student by student basis.

7. New Business Items

- A. Student workload tracking systems - Ms Davis explained that Teacher's are allowed to select their own method for tracking student progress and therefore it is not universal throughout any school. Some Teachers use an app called 'Dojo', others may use 'My Class' (a website through the school district) and others may use their own methods. Communication is key, so talk to your Teacher to find out what they use.

- B. Negative Behaviour -

- Behaviours Expectations as a school are set out in the 'LEAP' Matrix, which is in student planners;

- L - Leadership; E - Empathy; A - Acceptance; P - Positivity

These categories are promoted each month throughout the school via announcements and through the school councillor. November promoted Acceptance. It was agreed that PAC would be provided a copy of the principles to promote on the PAC Facebook group.

- Notification to Parents is done on a case by case basis. Communication with the Teacher is key if any parent feels there is an issue that they were not notified about.
- Promotion of positive behaviour is promoted in both Primary and Intermediate grades.
- Building confidence with our children; it was agreed to promote more of the 'groups' or 'clubs' run within the school such as the Lego Club, Board Games Club, Book Fest, Leadership program etc. PAC suggested that a list of all programs run throughout the school across various grades be sent to parents or provided to PAC for us to promote so that parents (and therefore students) were aware of all programs available to them.

- C. Intermediate Swing Replacement - PAC has been advised that there is a broken swing in the intermediate playground. Ms Davis and Teachers were not sure, so advised they will let us know. PAC members at the meeting agreed that we could pay to replace the swing should it be confirmed that it is indeed broken. Ms Davis will let us know before proceeding.

- D. Breakfast Club - New Toaster - Jackie reported that she has observed the breakfast club has only a 2 slice toaster that is particularly slow. Having looked at Walmart, there are various 4 slice toasters as options for just under \$50. A motion was put forward if everyone was in agreement to purchase a toaster and it was approved. Jackie agreed to purchase the toaster.

8. Question Period 2 ~ Open discussion

Questions from parents included:

- First Aid Course forms - are still available at the bookcase outside the office. Kristy advised we need more attendees to be able to run the courses. Kristy further advised that we are committed to put on this event to promote community building and offering a course that both parents and students want, however it will no longer be run as a fundraiser as originally thought as 'On The Go First Aid' (the company putting on the course) is being charged a facility rental fee for the room which will take away from any profits PAC may have made from the course.
- Baskets for Families - Amber confirmed that PAC will be allowed to go through the donations received by the Leadership team to create 4 baskets for families in need for this Christmas.

9. Adjournment

The meeting was adjourned at 9 pm.

Next meeting is on Monday December 17th at 8:30 am in the Library

(If you have items you would like to be added to the Agenda, please email daviejonespac@gmail.com)

School Spirit Building Events

- Paint & Wine Night - rescheduled date to be confirmed.
- First Aid & Home Safe programs - November 30th (please see Facebook and notice on Portal).
- Christmas Concert Hot Chocolate -

Ellen
Kristy

Wish List Items

- Hip Hop Dance (for students)
- Garden upgrades
- Gymnastics (for students)
- Bottle Filling Station