



# MINUTES

## Davie Jones Elementary PAC Meeting

### Thursday June 21st, 2018 @ 7pm

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#### Board Members

Jackie Kostyniuk, President | Sandra Baker, Treasurer | Shawndra Forrest, Secretary | Tara Byrne, Vice-President |

#### Committee Members

Lauren Haydu, Breakfast Program | TJ Magnusson, Hot Lunch | Lauree Hupee, Fruit & Veggie Program |

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### 1. Welcome and Introduction

In attendance were: Jackie Kostyniuk, Sandra Baker, Tara Byrne, Michelle Davis, Andrea Hunter, Lynette Dunn, Ellen Flores, Jamie MacNab, Nikolai Madge, and Amber Lockwood.

### 2. Approval of Agenda and Previous Minutes

Agenda and previous minutes were motioned by Tara and seconded by Sandra. Motion carried.

### 3. Reports

#### A. Treasurer

Uncommitted General Account funds \$9,564.68

Uncommitted Gaming Account funds \$447.61

Sandra emphasised again that we are still using prior year's monies to cover expenses. It is critical that the annual donation has a much higher participation rate next school year.

Discussions ensued regarding ideas on how to increase participation next year. The most common statement was that many parents do not understand fully what it is that PAC pays for. A new document has been created to show what we pay for, and suggestions were given to further enhance it. It was also suggested by the attendees that the donation form needs to be sent out more often as many parents lose it in the 'shuffle' and then forget, so we need to be not so timid next year.

#### B. Principal

Ms Davis commented on:

- the STEM Challenge day recently held at the end of May. Students were split into various groups, enabling them to meet other students and teachers. Everyone loved it, so the staff are looking into doing more theme based 'around the school' activities like this next year.
- Last day of school is Wednesday, at 10:45 will be the year end assembly followed by a noon dismissal.
- Next year is projected for 354 students, this year we are currently at 362. We will continue to have 16 divisions, and this marks as full within the district, so we have a waiting list.

#### C. President

- 'What we pay for?' document has been updated to show dollar values to parents. It also shows the costs for the items on our wish list. These figures are then broken down to show how much this equates to per student. It is hoped that this will give parents a better understanding of where the monies go and why we ask for annual donations.
  - For example: annual costs paid by PAC are \$9,340, which works out to \$25.80 per student. This amount is what keeps things at the school exactly as they are now, ie. without any further enhancements or extra activities for the students / parents. With the inclusion of the wish list items the amount increases to \$15,940, which works out to \$44 per student.
- Kindergarten Introduction documents - should these be sent to all parents at the beginning of the school year? Feedback was positive, and it was agreed that these should go to all parents in September.
- Showed the 'at a glance' calendar in draft form, explaining that this will hopefully accomplish two things:
  - make it easier for parents to know when everything is in advance, and for volunteers to be able to preplan or pick items they would like to volunteer for.

- reduce the amount of time spent at meetings discussing times for movie nights, or other regular events so that parents can talk about items they would like to talk about, including more scholastic items or how things are within the school as a whole and how we can assist to further enhance the experience for our children.
- Next year PAC meetings will be held on Mondays (still alternating between morning and evenings). Start time of meeting was discussed and it was agreed to try the start time of 6:30pm for the evening meetings next year.

#### **4. Executive Board Elections**

With thanks to the current year executive, the following were elected for the school year of 2018-2019:

- a. President - Jackie Kostyniuk
- b. Vice President - Kristy Williams-Managh
- c. Secretary - Tara Byrne
- d. Treasurer - Nikohl Madge

#### **5. Other Elected Position Elections**

With thanks, the following positions were accepted for the school year of 2018-2019:

- a. DPAC Representative - Jackie Kostyniuk (as she is a Member at Large for DPAC) and Lynette Larson
- b. Social Media Coordinator - Ellen Flores
- c. Hot Lunch Coordinator - TJ Magnuson
- d. Treat Fridays Coordinator - Andrea Hunter
- e. Fruit & Veggie Coordinator - Lauree Hupee, with Jamie MacNab and Andrea Hunter accepting to train in January 2019
- f. Class Parents (will be determined during September of next school year)

- PAC is excited to announce a new program where by we would have a representative from each class that would be able to come to PAC Meetings and provide a voice for their class. The vision is that we all work better as a community and this would enable us to have 16 members at PAC providing a greater knowledge of the entire school, and could also be our voice in each classroom with the parents and / or teacher. If we have a steady number of regular attendees at PAC, the possibilities of what we could accomplish could be amazing! We are really excited about this, and will be reaching out to each class come September.

#### **6. School Spirit Building Events**

- a. School Activity Day (Fun Day) - June 25th. Next year PAC would like to have a presence at Fun Day and are hoping to bring back the old tradition of hot dog day on the same day. This will be coordinated between TJ and Andrea.
- b. Welcome back BBQ - come meet us on September 13th, look out in September for some of our plans. There will also be the Scholastic Book Fair that night too.

#### **7. New Business (discussion items)**

- Fundraising opportunities - after various discussions during the meeting, PAC would like to clarify that if any parent has a fundraising activity or idea that they would like to do, please do not hesitate to email PAC ([daviejonespac@gmail.com](mailto:daviejonespac@gmail.com)) or come to a PAC meeting with your idea. We are more than happy for people to explore their ideas, and as long as it is coordinated with PAC (we won't take over) then it most probably can be done. We all have the same goal - to make a great experience for our children, so let's work together.
- Classroom Incidentals for Teacher and Staff - Discussion was given regarding the amount given to the school for classroom incidentals, used for items such as classroom decorations / accessories, learning tools, etc. Currently the amount is \$5,300 (\$300 per enrolling teacher, and then \$500 for support). After discussion it was voted and agreed to increase this amount for the next school year to \$5,900 (\$300 per enrolling teacher (16), \$300 to music teacher, \$200 to librarian, and \$200 per support staff (4)). Sandra amended the item in the budget accordingly.

#### **8. Adjournment** - The meeting was adjourned at 9:05 pm.

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**Next meeting is Monday September 17th at 6:30pm in the Library**