

Alouette Elementary: Class Placement Guidelines

Parent input is only one of the many factors considered. Most families will not require this form as it is to highlight a concern or feedback that may not otherwise be known.

DO

(Effective Ways to Provide Input)



Connect with Your Child's Teacher

Discuss specific learning needs or concerns directly with the current classroom teacher.



Use the Official Form

Access the form on our school website starting this Friday.



Review the Website FAQ

Consult the Frequently Asked Questions on the school website for process clarity.

DON'T

(Actions to Avoid & Required Steps)



Do Not Email Mrs. Gallop Directly

Direct placement requests to the administration office via the official submission email.



ACTION REQUIRED: Email Reception

Send completed forms to **at_reception@sd42.ca** to ensure they are tracked centrally.



No Kindergarten Placement Requests

These requests are not considered as part of the placement process.