

To Whom It May Concern,

Re: Volunteer Criminal Record Check

This letter confirms that _____ has expressed interest in volunteering as a parent driver at Alexander Robinson Elementary.

As a parent driver, the volunteer will be driving children for school trips and events. This position is voluntary and will have no financial compensation.

We would appreciate your assistance in processing this request. If you require any additional information, please contact the school.

Thank you for your assistance.

Sincerely,

Jennifer Beveridge
Alexander Robinson Elementary
604-463-3035