



[Alexander Robinson Elementary](#)
Parent Advisory Council

APPROVED MINUTES

Tuesday, September 15, 2026
ZOOM

Meet and Greet at 7:00pm
Meeting start at 7:15pm

Executive Members:

Chair – Sydney Gardner
Vice-Chair – Kristin Adkins
Treasurer – Graham Jones
Secretary – Shannon Lowry
DPAC Rep – Collin Marshall

PAC Members

Annie
Andie Wilson
Anna M
Amy C
Carola S
Krista S
Laurel C
Mel D
Michelle SL
Nina BR
Shannon J
Shannon T
Susan
Jaclyn
Ashley

Admin

Jennifer Beveridge ~~Shannon Campbell~~

Welcome acknowledgements and Call to Order

- Adoption of the Agenda
 - **Moved/Seconded**
 - **THAT items be added to the agenda**
 - **CARRIED**

 - **Moved/Seconded**
 - ***THAT the Agenda be adopted as presented***
 - **CARRIED**

Reports

- **Principal's Report**
 - We still have 26 divisions and 18 new students this year
 - Shannon Campbell is the new vice principal
 - If you need need to get ahold of Jennifer, please email her and include a brief description of what you need to talk about
 - September 21st. the universal lunch program (Wednesdays and Fridays) will start
 - Students who need a free lunch can do so
 - Other students can order at a reduced rate
 - School Code of Conduct
 - When you enter the school you are a visitor and need to sign in
 - Give staff enough time to respond to the request to meet
 - Social media is not a way to express concerns about something at the school
 - Class placements
 - Lots of thought goes into class placements
 - It went quite smoothly this year
 - If you have a concern, email Jennifer after Sept 21st
 - Breakfast club is running every morning by the gym
 - After school programs
 - Imaginative Play and After school soccer are open for registration
 - Tomorrow is last day to get Terry Fox shirt order in.
 - Run is on September 25th
 - There will be a spirit wear order coming out.
 - logo has been changed

- **Treasurer's Report**

- General Account: \$48,940.26
- Gaming Account: \$16,826.64
- Munch a lunch is our biggest fundraiser so we can look at changing the day of hot lunch due to Harvest program at the school

- **DPAC Report**

- First meeting in a couple of weeks
 - September 24th
 - Jeannie Harnett will be talking about the new food program
 - The superintendent will be talking about code of conduct
 - Lots of resources for PACs and forms for Gaming Grant applications etc on the DPAC website
 - All parents are welcome to attend but each school only gets one vote
 - The next meeting will be at the new Eric Langdon school and those in attendance will get a tour

Old/Ongoing Business

- Teacher Requests
 - Teachers are given \$100 each year from the PAC
 - The wish list requests needs to have a clearer protocol
 - Will talk with school more and come back to this
- SEL
 - This got cancelled
- Gaming Grant
 - We have applied for the gaming grant
 - We will find out if we are approved at the end of this month
 - The money arrives sometime in October

New Business

- **Sports Day**
 - Some parents were disappointed how intermediate students didn't get to take part in sports day
 - Sydney asked Jennifer if there is any way that PAC is able to help with a future sports day
 - Jennifer Beveridge says this must come from the teachers and for them to put a request forward to the PAC

- Welcome BBQ and Open House
 - Will be next Tuesday
 - PAC is providing a hotdog, juicebox and chips
 - Volunteers are needed
 - Biggest job is bagging hotdogs
 - Signup sheet will be coming out today or tomorrow
- BCCPAC
 - There is a \$100 fee each year but the DPAC reimburses it
 - BCCPAC is a provincial PAC
 - Represents all PACs across the province and talk with the minister of education
 - **MOVED/Seconded**
 - That the PAC pays the membership fee for BCCPAC of up to \$100
 - **CARRIED**
- Social Media
 - Graham made an Instagram last year but it didn't get used
 - Sydney has started using it
 - Graham and Sydney are the only ones with access to it
 - We want to have a discussion about whether it should be public or private
 - **MOVED/Seconded**
 - THAT the Instagram account is made private
 - **CARRIED**
- Hot lunch
 - Ordering is open
 - Laurel and Kristin are running Hot Lunch this year
 - Sydney will also be there weekly
 - Ordering will always close at noon on Friday
 - Graham has contacted Red Robin and Booster Juice
 - We need to meet minimums for different venders
 - We could have a guest vender on a Monday or Friday
- Halloween Dance
 - We have approval from the school to hold the dance
 - Thursday Oct 22 is the proposed date of the dance – confirmed by PAC
 - Create a Facebook messenger group to plan the dance
 - Chris will be our DJ
- Budget Amendment
 - Change the budget of the Halloween dance from \$1000 to \$2000
 - Money is always made back
 - Jerseys and Pop Up that were approved in June but not paid for
 - need to be put on this budget

- **Moved/Seconded**
 - THAT we approve the budget as amended
 - **CARRIED**
- Artist Response Concert
 - A teacher organized a group “Medicine Songs” to perform for National Day for Truth and Reconciliation
 - Due to a banking issue the PAC is paying directly rather than reimbursing the school
 - \$925.83 is the total cost
 - **Moved/Seconded**
 - THAT the PAC directly fund up to \$950 for the for the “Medicine Songs” presentation
 - **CARRIED**
- Basketball net
 - There are no nets in the outdoor basketball hoops
 - There was a discussion about purchasing metal or fabric nets
 - **Moved/Seconded**
 - THAT the PAC fund up to \$80 for the outdoor basketball nets
 - **CARRIED**
- Fun Fair Date
 - June 4th proposed date
 - Rides etc meet to be booked soon
 - A new planning committee will be created

Parent Voice - Opportunity for Parents to raise questions, offer input/suggestions

Adjournment

- ***Moved/Seconded***
- ***THAT the meeting be adjourned at 8:12pm***
- **CARRIED**

Next meeting:
Tuesday, October 13th, 2026
On Zoom
Meet & Greet 7:00 – 7:15
 Mail to: arepacsd42@gmail.com
 School Website: [ARE PAC Info](#)
 Subscribe to: [ARE PAC Google Calendar](#)
Email us to be invited to the calendar

facebook groups:

[Alexander Robinson Elementary PAC](#)

[Alexander Robinson Elementary Parents Chat New](#)

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