Alexander Robinson Elementary
Parent Advisory Council

**APPROVED MINUTES**

Tuesday, June 18, 2025
**ARE Library**

Meet and Greet at 6:45pm
Meeting start at 7:15pm

**Éy sváyel (eh sway-el) - Good day**

**Executive Members:**
Chair – Chris Schultz-Lorentzen
Vice-Chair – Graham Jones
Treasurer – Michelle Schultz-Lorentzen
Secretary – Shannon Lowry
DPAC Rep – Ashley Paulsen

**PAC Members**
Shannon J
Robyn M
Melissa D
Kristen A

**Admin**

None present

**Welcome acknowledgements and Call to Order**

- Territory Acknowledgement

- Adoption of the Agenda
  - **Moved/Seconded**
  - ***THAT the Agenda be adopted as presented***
  - **CARRIED**

**Reports**

- Minutes Committee Report
    - May 13, 2025 Meeting Minutes
    - **Moved/Seconded**
    - ***THAT the Minutes Committee Report be adopted.***
    - **CARRIED**

- Updated Treasurer's Report (2024/2025 Approved Budget attached)
    - The invoices for purchases this year should be sent and paid before September now that there is a Head Secretary to submit them
    -
- District Parent Advisory Council Report
    - April 24th DPAC Meeting Agenda
    - Next DPAC meeting is Thursday June 19, 7pm
        - Thomas Haney Secondary School

**Old/Ongoing Business**

- Fun Fair Update
    - Expenses just under $9800 (just under budget)
    - Profit of approx $4000
    - $1700 in wristband sales at the event
    - Allison Rentals was great and we want to try to book her again for next year
    - Wristbands were successful
    - Ay! Mamacita - said they are willing to do other foods (like chicken wings) if given enough notice
    - Rolled West Coast was delicious
    - Suggestion of company sponsoring a tent next year and contributing the cost of supplies and volunteers.

- Duck Race Tickets
    - We have tickets and we need to sell them.
        - If we are not selling them then Rotary wants them back
    - Race is in August
    - Possibility of putting a tent at the FunFair but ideally we don't want to be asking the parent community for money

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**New Business**

- **Moved/Seconded**
- THAT we amend the agenda to include the proposed 2025-2026 Budget
- **CARRIED**

- Proposed Budget for 2025-2026
- **Moved/Seconded**
- THAT the proposed budget be appoved as proposed
- **CARRIED**

- ***Moved/Seconded***
- *THAT the meeting be extended by 20 minutes*
- **CARRIED**

- Should establish a Constitution & Bylaws Committee to review and propose any amendments for consideration to our 2018 C&B.

- PAC Executive Elections - All positions are open
    - Nominations Committee
    - Chair - Graham Jones - acclaimed
    - Vice Chair - Kristin Adkins
    - Treasurer - Michelle Schultz-Lorentzen
    - Secretary - Shannon Lowry
    - District Parent Advisory Council Rep - vacant
    - **Moved/Seconded**
    - That it be resolved that the 2025/2026 Alexander Robinson Parent Advisory Council Executive be approved as presented.
    - **Carried**
- Staff Appreciation Lunch - June 25th (Red Robin)
    - Volunteers needed to help set up
    - Arrive around 12 or 12:15

**Parent Voice -** Opportunity for Parents to raise questions, offer input/suggestions

**Adjournment**

- ***Moved/Seconded***
- *THAT the meeting be adjourned*

- **CARRIED**

***Next PROPOSED meeting:***
***Tuesday, September 9th, 2024***
*Meet & Greet 7:00 – 7:15*
Mail to: **arepacsd42@gmail.com**
School Website: **ARE PAC Info**
Subscribe to: **ARE PAC Google Calendar**
*Email us to be invited to the calendar*

**facebook groups:**
Alexander Robinson Elementary PAC
Alexander Robinson Elementary Chat - **to be retired**

**hay ce:p q̓ə** (thank you all)

| **Alexander Robinson Elementary PAC** | | | | |
|---|---|---|---|---|
| **2024 / 2025 Budget - Approved** | | | | |
| | | | | |
| **Available Funds** | | | | |
| | Qty | Amount | Total | Actual |
| Gaming account | | | $14,384.19 | 24315.71 |
| General Account | | | $25,156.29 | 41319.15 |
| Fundraising (Conservative Est.) | | | $12,000.00 | |
| | | | **$51,540.48** | **65634.86** |
| | | | | |
| | | | | |
| **Donations / Spending** | | | | |
| | | | | |
| **Recurring (yearly)** | | | | |
| | | | | |
| Classroom funds | 33 | $100.00 | $3,300.00 | |
| Grade 7 Leaving | 1 | $250.00 | $250.00 | |
| Sunshine Committee | 1 | $50.00 | $50.00 | |
| School Spirit (ex. Ribbons) | 1 | $600.00 | $600.00 | |

| | | | | |
|---|---|---|---|---|
| Admin. | 1 | $100.00 | $100.00 | |
| Bank fees / Credit Processing Fees | 1 | $2,600.00 | $2,600.00 | |
| MunchaLunch annual fee | 1 | $336.00 | $336.00 | |
| Gaming licence | 1 | $10.00 | $10.00 | |
| Quickbooks | 1 | $330.00 | $330.00 | |
| Staff Appreciation Luncheon | 1 | $2,000.00 | $2,000.00 | |
| Other (Foodsafe, etc.) | 1 | $250.00 | $250.00 | |
| | | | **$9,826.00** | |
| | | | | |
| | | | | |
| **Arts** | | | | |
| | | | | |
| Performances / Presentations | 1 | $2,800.00 | **$2,800.00** | |
| | | | **$2,800.00** | |
| | | | | |
| **Technology** | | | | |
| | | | | |
| Mystery Doug Science | 1 | $2,400.00 | $2,400.00 | |
| Math IXL Program | 1 | $2,400.00 | $2,400.00 | 2268.75 |
| Software (Raz Reading) | 1 | $1,900.00 | $1,900.00 | |
| | | | **$6,700.00** | |
| | | | | |
| **Special Requests** | | | | |
| | | | | |
| Playground - approved in 17/18 year | 1 | $3,821.64 | $3,821.64 | |
| Playground allocation | 1 | $2,900.00 | $2,900.00 | |
| Playground- Love that Deal | 1 | $762.12 | $762.12 | |
| Welcome BBQ | 1 | $1,500.00 | $1,500.00 | 888.46 |
| Classroom Sensory Support Tools | 1 | $1,000.00 | $1,000.00 | |
| Colour Packs for Colour Run | 1 | $600.00 | $600.00 | |
| Fun Fair Budget | 1 | $10,000 | $10,000 | |
| Staff Wishlist | 1 | $10,000 | $10,000 | |
| | | | **$30,583.76** | |
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| **Overall Contingency** | | | **$1,000.00** | |
| **Leave for 2025 / 2026** | | | **$10,000.00** | |
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| | | | | |
| | | **Total Expenses** | **$60,909.76** | |
| | | **Total Income** | **$65,634.86** | |
| | | **Overage or (Short)** | **$4725.10** | |
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|---|---|---|---|---|
| **Alexander Robinson Elementary PAC** | | | | |
| **2025 / 2026 Budget - PROPOSED** | | | | |
| | | | | |
| **Available Funds** | | | | |
| | Qty | Amount | Total | Actual |
| Gaming account | | | $12,00.000 | |
| General Account | | | $25,156.29 | |
| Fundraising (Conservative Est.) | | | $12,000.00 | |
| | | | **$49,000.00** | |
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| | | | | |
| **Donations / Spending** | | | | |
| | | | | |
| **Recurring (yearly)** | | | | |
| | | | | |
| Classroom funds | 33 | $100.00 | $3,300.00 | |
| Grade 7 Leaving | 1 | $250.00 | $250.00 | |
| Sunshine Committee | 1 | $50.00 | $50.00 | |
| School Spirit (ex. Ribbons) | 1 | $600.00 | $600.00 | |
| Admin. | 1 | $100.00 | $100.00 | |

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|---|---|---|---|---|
| Bank fees / Credit Processing Fees | 1 | $2,600.00 | $2,600.00 | |
| MunchaLunch annual fee | 1 | $336.00 | $336.00 | |
| Gaming licence | 1 | $10.00 | $10.00 | |
| Quickbooks | 1 | $330.00 | $330.00 | |
| Zoom License | 1 | $300.00 | $300.00 | |
| Staff Appreciation Luncheon | 1 | $2,000.00 | $2,000.00 | |
| Other (Foodsafe, etc.) | 1 | $250.00 | $250.00 | |
| | | | **$10,126.00** | |
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| **Arts** | | | | |
| | | | | |
| Performances / Presentations | 1 | $2,800.00 | **$2,800.00** | |
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| Classroom Sensory Support Tools | 1 | $1,000.00 | $1,000.00 | |
| Colour Packs for Colour Run | 1 | $600.00 | $600.00 | |
| Fun Fair Budget | 1 | $10,000 | $10,000.00 | |
| | | | | |
| | | | **$20,583.76** | |
| | | | | |

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|---|---|---|---|---|
| **Overall Contingency** | | | **$1,000.00** | |
| **Leave for 2026 / 2027** | | | **$10,000.00** | |
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| | | | | |
| | | **Total Expenses** | **$44,509.76** | |
| | | **Total Income** | **$49,000.00** | |
| | | **Overage or (Short)** | **$4,490.24** | |
| | | | | |