



[Alexander Robinson Elementary](#)
Parent Advisory Council

APPROVED MINUTES

Tuesday, September 17th, 2024
School Library

Meet and Greet at 7:00pm
Meeting start at 7:15pm

In Attendance:

Executive Members:

Chair – Chris Schultz-Lorentzen
Vice-Chair – Graham Jones
Treasurer – Michelle Schultz-Lorentzen
Secretary – Shannon Lowry
DPAC Rep – vacant

PAC Members

Kristin A
Carula S
Laurel C
Kelly H
Shasika

Admin

Ramin Mehrassa Christina Crump

Welcome acknowledgements and Call to Order

- Territory Acknowledgement
 - The shared traditional and unceded territory of the s̓q̓əciyaʔt̓ t̓əməxʷ (Katzie) and Kwantlen First Nations
 - [First Peoples Principles of Learning](#)

- [SD42 Why do we acknowledge Territory](#)
- Adoption of the Agenda
 - **Moved/Seconded**
 - THAT the Agenda for September 17th, 2024 be approved as presented/distributed.
 - **CARRIED**
- Introductions of the new PAC Executive

Presentations

- None scheduled

Reports

- Principal's Report
 - Christina Crump introduced herself
 - There is still some staff to be hired: CCW and Full Time EA
 - Start of year felt smooth
 - There were some class change request but no changes were made
 - Terry Fox Run is this Friday – 8:30-recess
 - Permission slips are on the parent portal
 - Walking field trip needs to be signed ASAP
 - Truth and Reconciliation event is being held on the Friday prior to the stat
 - Assembly & Bannock
 - Growth Planning Day
 - School focus is fostering community building
 - Wish List
 - Mrs. Marshall appreciated the PAC donation of fidgets and sensory tools last year
 - There is request for budget for little tykes basketball hoops, large connect 4
 - Part of concrete was cut out and will get fixed
 - Talk about painting play structures onto the concrete
 - The new portable is supposed to arrive Oct 1
 - Will take approximately 7 days to install
 - SeaCan will needs to be moved
 - Mr. Mehrassa would like to suggest PAC meetings be during the school day
- FYI you can sign your child out as absent (both morning of and ahead of time) on the Parent Portal

- A significant amount of time is spent by the office calling to check on absences
- Minutes Committee Report
 - **Moved/Seconded**
 - THAT the Minutes Report be approved
 - **CARRIED**
- Treasurer's Report (2024/2025 Approved Budget attached)
 - General Account currently has 24,177.62
 - Gaming Account currently has \$14,384.19
- [District Parent Advisory Council](#) Report
 -
 - Next DPAC meeting is Thursday September 24th, 7pm
 - Includes presentation on Food Security by Jeannie Harnett
 - ARE [DPAC Rep](#) Vacancy
 - If you would like to serve for this position let the PAC know

Old Business

- [Rotary Duck Race](#) Tickets Update
 - We did the Duck Race again this year
 - We did not sell that many tickets
 - Approx \$770 will come to our school
 - Need new ideas of where to sell and need volunteers to help sell
- June [staff lunch](#) (feedback) June 25th
 - PAC catered lunch by Red Robin in appreciation for all the do
- Welcome Back Barbeque - Sept 19
 - Meet the teacher 4:30-5:30
 - Food from 4:30-6:30
 - PAC will provide hotdogs (beef, gluten free, vegan, Halaal), chips and juice box
- Halloween Dance
 - Friday, October 25th (a pro-d day)
 - Budget has already been voted on
 - Pizza will be sold ahead of time

- Student must come with a responsible adult
- Proposed dates for Future PAC Meetings
 - We had a discussion on whether to have PAC meetings during the school day (8:30am-9:30)
 - October 7, 2024 – tentatively at 8:30-9:30 in the Library
 - November 5, 2024
 - December 10, 2024
 - January 17, 2025
 - February 11, 2025
 - March 11, 2025
 - April 8, 2025
 - May 6, 2025
 - June 10, 2025
- Garbage can by the parking lot chain gate
 - Needs to be replaced because it's rusted on the bottom, rats chew through bag and makes huge mess

New Business

- Hot Lunches
 - Waiting on one vender so Munch a Lunch can be set up
- Bannock Cooking Day - Sept 27, *Need Volunteers to cook and distribute*
 - Approximately 500 small pieces need to be made
- Breakfast Club
 - Still need volunteers
 - Leadership kids are helping out
 - Prep starts 7:40 to start warm up toaster
 - Other volunteers come at 7:45/7:50
 - Starting next week it will be 5 days a week
- Terry Fox Run
 - Friday, October 20
 - Volunteers are needed at intersections
 - Contact Ms. Elder
- School Growth Plan
 - Is on the school website

- It states what is important to the school
- Staff will be working on it on the Pro-D on October 1st
- BCCPAC Membership
 - We as ARE PAC are a part of the Provincial PAC
 - We have a voice at a provincial level
- Fundraising
 - Neufeld Farms
 - Will run again at the end of November
 - Good quality food to fill the freezer or for the holidays
 - Giants Hockey Game Tickets
 - The Giants will hold a block of tickets, we sell as many as we can and we get money
 - \$24/ticket
- Fun Fair in June?
 - We will have a discussion next meeting
 - It is more of a Community Event than a Fundraiser

Parent Voice - Opportunity for Parents to raise questions/concerns, offer input

Adjournment

- **Moved/Seconded**
- THAT meeting be adjourned at 8:48PM
- **CARRIED**

Next meeting:

Monday, October 7th, 2024 at 8:30pm In Person in the Library

Meet & Greet 7:00 – 7:15

Mail to: arepacsd42@gmail.com

School Website: [ARE PAC Info](#)

Subscribe to: [ARE PAC Google Calendar](#)

facebook groups:

[Alexander Robinson Elementary PAC](#)

[Alexander Robinson Elementary Chat](#)

Alexander Robinson Elementary PAC

2024 / 2025 Budget - Approved

Available Funds			
	Qty	Amount	Total
Gaming account			\$14,384.19
General Account			\$25,156.29
Fundraising (Conservative Est.)			\$12,000.00
			\$51,540.48
Donations / Spending			
Recurring (yearly)			
Classroom funds	33	\$100.00	\$3,300.00
Grade 7 Leaving	1	\$250.00	\$250.00
Sunshine Committee	1	\$50.00	\$50.00
School Spirit (ex. Ribbons)	1	\$600.00	\$600.00
Admin.	1	\$100.00	\$100.00
Bank fees / Credit Processing Fees	1	\$2,600.00	\$2,600.00
MunchaLunch annual fee	1	\$336.00	\$336.00
Gaming licence	1	\$10.00	\$10.00
Quickbooks	1	\$330.00	\$330.00
Staff Appreciation Luncheon	1	\$2,000.00	\$2,000.00
Other (Foodsafe, etc.)	1	\$250.00	\$250.00
			\$9,826.00
Arts			
Performances / Presentations	1	\$2,800.00	\$2,800.00
			\$2,800.00
Technology			

Mystery Doug Science	1	\$2,400.00	\$2,400.00
Math IXL Program	1	\$2,400.00	\$2,400.00
Software (Raz Reading)	1	\$1,900.00	\$1,900.00
			\$6,700.00
Special Requests			
Playground - approved in 17/18 year	1	\$3,821.64	\$3,821.64
Playground allocation	1	\$2,900.00	\$2,900.00
Playground- Love that Deal	1	\$762.12	\$762.12
Welcome BBQ	1	\$1,500.00	\$1,500.00
Classroom Sensory Support Tools	1	\$1,000.00	\$1,000.00
Colour Packs for Colour Run	1	\$600.00	\$600.00
			\$10,583.76
Overall Contingency			\$1,000.00
Leave for 2025 / 2026			\$10,000.00
		Total Expenses	\$40,909.76
		Total Income	\$51,540.48
		Overage or (Short)	\$10,630.72