



Robinson Parent Advisory Committee **DRAFT Minutes**

*7:00 pm, Tuesday, September 19th,
2023*

Via Zoom Conference Call

In Attendance:

Executive Members:

Chair – Jessica Thompson
Vice-Chair – Cherie Martens
Treasurer – Michelle Schultz-Lorentzen
Secretary – Shannon Lowry
DPAC Rep – Caitlin Lum

PAC Members:

Julie N	Lindsey H
Liv B	Allison M
Jennel C	Carola
Graham J	Kirstyn M
Shannon J	Ashley P
Michi S	Nikki L
Sam S	Ruchiki J
Chis SL	Susan S
Jaclyn EC	Robyn M

School Staff:

Principal – Ramin Mehrassa * Vice-Principal – Liv Berry *

1. **Welcome, Introductions and Call to Order** at 7:00pm

- Acknowledgement that the work of our PAC takes place on the traditional and unceded territory of the hə́ŋqəmińəŋ speaking people of the Katzie First Nations.

- Approval of Agenda

Moved/Seconded

THAT the Agenda for September 19th 2023 be approved as presented/distributed.

CARRIED

2. **Reports**

- **Minutes Committee Report** – Jessica Thompson

The minutes have been approved and posted by the Minutes Committee

- **Principal's Report** – Ramin Mehrassa
 - Introduced Liv Berry, our new VP. If you want to email her it's olivia.Berry@sd42.bc
 - Will go by any directives from Fraser Health and the Ministry as far as illness.
 - Liv introduced herself.
 - Devices: the policy will be amended. Devices are not to be used outside during recess and lunch. No need for devices during instructional time (this includes recess and lunch). If parents need to contact their child, parents can call the office and a message will be passed on to the student.
 - Lunch: students will pack all garbage and leftover food home.
 - Request from secretaries: when picking up your child, please sign them out at the office. This helps with safety and allows the school to keep track of all the students.

- Asked on behalf of the teachers- will the classroom funds be offered again, also asked about classroom Wishlist and Selema Noon. (This should be the same as last year if the budget gets approved)
- Ramin is hoping to do another pancake breakfast after Christmas and requests support in this. This will be added to the November PAC meeting.
 - His hope is to to one after each break (September, January and after Spring Break)
- Welcome BBQ/ Open House is happening on Thursday. Food starts at 4:30 and 5:30-6:30 doors will open to meet the teacher.
 - Thank you to PAC for providing the food

Treasurers Report – Michelle Schultz-Lorentzen

- Currently:
 - General Account - \$ 23,126.10
 - Gaming Account - \$ 19,142.13
 - Fundraising (conservative estimate) - \$4,000
 - Hot lunches, treat days, Halloween Dance
 - Detailed budget will be attached
 - Several questions were asked in the chat during this time:
 - Ramin corrected that there are 32 classroom, prep and resource teachers
 - Ramin explained what happened with the Music prep. A division was gained and the portable was needed for that class. A gym prep was added in place of the music prep.
 - New water fountain has been installed
 - A question about the snack baskets. This is provided by the Student Affordability Fund (government funded). This can be used for food at school (snacks and hot lunch), pay for school supplies and field trips.

- Question was raised about playground funds. This money was raised previously and was specifically for playground equipment.
- Question about whether there is an equipment sign out for recess and lunch. No there isn't due to lack of an adult to supervise it. Chis suggested allocating some playground funds to accessible equipment.
- The school now has a full time CCW where 14 hours are dedicated to the food programs.

Moved/Seconded

THAT the proposed budget be approved for 2023/2024

CARRIED

3. Old Business

• **Welcome Back BBQ**

- Pac will pay for hotdogs, water and juice boxes
- Suggestion was put forward to have the BBQ in the back of the school.

• **Water Refill Station**

- It was put up on the second week of school and it looks great!

4. New Business

Teachers Wish List

- Ramin will start collecting suggestions for Wishlist. Next meeting will be when we approve those items

• **Halloween Dance**

- Date has been set for October 27. DJ has been booked. Backup day of October 30
- Ramin is going to double check that the gym isn't booked by outside groups.
- Budget of \$1000 to prepurchase items. This money will be made back. (Pizza, candy bags, glow sticks)

Moved/Seconded

THAT we budget \$1000 for the Halloween Dance 2023

CARRIED

• **Spirit Wear**

- The provider had issues with a staff member unexpectedly quitting. This is why not all the spirit wear was delivered in June.
- Spirit Wear will be available again. School will run it.

• **Hot Lunches**

- Munch A Lunch is up and running.
- We are working on adding subway. There will be a message sent out if it comes available
- Volunteers are needed. If there aren't enough volunteers, it will go to every other week. Minimum of 3 people needed. Tuesdays the bins need to be sorted.
- Request to use Sign Up Genius again this year. Shannon will set that up.
- A new portal link will be sent out for Munch a Lunch

• **Smile Cookies Tim Hortons**

- Has been moved to May

• **Fruit and Veggie program**

- Shannon will make a Sign up for volunteers
- Caitlin is leading the volunteers
- Milk has been brought back in. It would come with the fruit and veggies and teachers can choose when they want to hand it out.
- It will start September 26
- Happens monthly

5. Parent Voice

- There is a ARE PAC calendar that you can subscribe to for all school events
 - <https://calendar.google.com/calendar/u/1?cid=YXJlcGFjc2Q0MkBNbWFpC5jb20>
- Motion to keep PACs meetings will remain on Zoom for the remainder of the school year - Michelle

- **Moved/Seconded**

THAT all remaining PAC meetings will be hosted on Zoom in 2023-2024

CARRIED

6. Meeting adjourned

Moved/Seconded

THAT the Meeting be adjourned at 8:14pm.

CARRIED

***Next meeting:
Tuesday, October 10th, 2022 at 7:00pm
Meet & Greet 6:45 - 7:00pm***

Contact info:

arepacsd42@gmail.com

<https://elementary.sd42.ca/alexanderrobinson/pac-info/>

facebook

Alexander Robinson Elementary PAC
Alexander Robinson Elementary Chat