



Alexander Robinson Parent Advisory Committee **APPROVED Minutes**

7:00 pm, Tuesday, November 10th, 2020

Via Zoom Conference Call

In Attendance:

Executive Members:

Chair – Chris Schultz-Lorentzen
Vice Chair – Thea Skorbinski
Treasurer – Michelle Schultz-Lorentzen
Secretary – Sandra Acutt
DPAC Rep – Jodi Murphy

PAC Members

Cheryl C
Krista S
Shannon L
Samantha S
Cassandra A
Laurie F

School Staff:

Principal – Adam Stanley

Vice Principal – Kathy Kosman

1. Welcome, Introductions and Call to Order at 7:07pm

- Acknowledgement to the traditional ancestral and unceded territory of the Katzie and Kwantlen First Nations.
- Approval of Agenda

Moved/Seconded

THAT the Agenda for November 10th, 2020 be approved as presented.

CARRIED

2. Reports

Minutes Committee Report – Sandra Acutt

[ARE PAC Minutes Oct 22 2020 APPROVED PDF](#)

Moved/Seconded

THAT the Minutes Committee report be adopted.

CARRIED

Principal's Report – Adam Stanley

- Thanks to Brandi Bartle for all her tireless efforts for putting together our Remembrance Day package. Well done!
- School Growth Plans – Community and school Culture
 - Lots of Teachers and students having cabin fever.
 - Low staff absences – possibly due to mask wearing and hand washing, students staying home when sick, etc.

- Adam and Kathy must have their phones on 24/7 for possible Covid exposure notifications.
- Parents are showing more interest in the Remote Program as Covid cases are rising.
- Most students are back in school, with exception to approx. 10-11 families choosing the gradual entry option.
- Ministry of Education has been randomly selected Alexander Robinson to participate in the PIRLS (Progress in International Literacy Survey) Program. Applies to Grade 4 students. 2 classes will participate. Not happening til 2021.
- Kathy and Adam have been working on what to do for the holiday season.
 - Door decorating contest.
 - Food drive – going to be a fun competition
 - Exploring the option of a season performance to broadcast through the school. – No parents allowed to view due to photo permission restrictions.
 - Last day of school festivities: Morning will be the primary bingo and intermediate bingo. Performances in the afternoon.
- Parent/Teacher Conferences are Dec 3rd and 4th, 2020 via Zoom
 - Early dismissal on Thursday, Dec 3rd @ 11:30 and no school for students on December 4th, 2020
 - Report cards will be sent out as normal, before the winter break
- November Newsletter coming out on Friday. Apparently, the October Newsletter didn't arrive to parents because it got stuck in the parent portal and they weren't notified until just recently.
- Kathy, thanks for all your hard work. Played a video of Kathy being a good sport participating in Mrs. Diamond interactive Halloween Door Display. (She had recyclable paper and plastic confetti'ed over her head.)
- November 12 – Professional Development Day – David Vandergugten (Assistant Superintendent) presentation on Data Mining.

Treasurer's Report – Michelle Schultz-Lorentzen

- Currently:
 - Chequing – \$23,971.99
 - Gaming – \$23, 240.47
 - Total – \$ 47,212.46

DPAC Report – October 22nd, 2020 Meeting - Jodi Murphy

- Presentation from Jeannie Harnett (Family Smart & Safe and Caring schools)
 - Representative to help get resources for family members that have mental health issues (from birth to 25 years old)
 - Help find key agencies in the area.
 - Everything is very confidential. All directed by families. If you don't want to participate further, they will not contact you.
- Superintendent – Sylvia Russel spoke. At the time, only 3 schools in the district with Covid exposures. All cleared now.
- Contact tracing from 7am – 7pm. 7 days a week.
- Did a survey about the Quarter system at the high school level. (Quarter system is 2 courses for 10 weeks, 8 courses done by the end of the year.)
 - Pros – happy to be back with their friends and teachers and there were only 2 classes
 - Cons – Allot of work and missing the group assemblies and eating lunch with their friends (outside of their cohort groups).
- In September, there were 500+ students in the gradual entry program. Now there is only 250 students in the program. 290 are on the remote learning program.
- Odyssey Program has 117 students enrolled. (25 -30 prior to Covid.)

- Katzie First Nations have requested remote learning for the students on the reserve. (39 students enrolled)
- Board Meeting was the night before – Sylvia Russell
 - Annual Learning report given. Graduation rates will be posted soon.
 - Requested that all PAC's continue with zoom meetings. We can meet in person, but that causes more cleaning for the schools custodial staff.
- Elaine Yamamoto – Vice Chairperson/Trustee, suggested to read the Supported Learning Report on the DPAC Minutes of the District Website
- Sylvia Russell – announced retirement in September. Big thank you for all her wonderful work.
- DPAC had 2 people from the executive that are helping with the interview process for a new superintendent.
- MRTA (Maple Ridge Teachers' Association) – Martin Dmitrieff (Vice President)
 - Spoke of workshops he's been going to and will share with the teachers.
 - He thanked the District for allowing the Teachers to participate in their Pro-D Day workshops virtually
 - All students in Grade 4 and 7 will not have an option to not take the FSA's (Functional Skills Assessment) this year
 - Very thankful to parents and PAC's have been very respectful.
 - Reporting absences is still a problem. Please use the parent portal to report an absence or phone the school.
- Next meeting is Monday, November 23rd, 2020

3. Old Business – Thea Skorbinski

- Spirit wear and holiday ordering is open on Munch-a-Lunch til 19-Nov-2020
- School Photos – Samantha S has been calling but no one is calling back.
 - Use student number to order photos.
- Request additional funds for the Mystery Doug Program – Approved funds in last meeting but money was requested in wrong currency.
 - every week or two, kids around the world ask science type questions. There are extension activities and can be used during Science units. All in kid friendly language.

Moved/Seconded

THAT the PAC approve additional funds up to \$700 for Mystery Doug to cover the USD exchange rate.

CARRIED

- Request additional fund for Halloween Door Prizes
 - Prizes were more expensive than expected.
 - Parents were very happy to see all the doors. Felt Included.

Moved/Seconded

THAT the PAC approve additional funds for the Halloween Door Prizes up to \$80.

CARRIED

4. New Business

- 2020/2021 ARE PAC Budget
 - See attached 2020/2021 budget
 - General Discussion regarding budget changes

Moved/Seconded

THAT the PAC Meeting be extended up to 30 minutes.

CARRIED

Moved/Seconded

THAT the 2020/2021 Budget be approved as presented

CARRIED

5. Questions and Concerns

- Kanaka Creek Liquor Store 5% back Fundraiser Report
 - We've made \$225.00
- Christmas Concert – No Christmas Concert, but something else possible
- Saleema Noon – Body Science Person on Zoom
 - Do the Teachers support? Adam will check
- Christmas Hamper – PAC will donate \$2000

Meeting adjourned at 8:57pm

Moved/Seconded

THAT the Meeting be adjourned.is

CARRIED

Next meeting:
Tuesday, December 8th, 2020 at 7:00pm
Meet & Greet 6:45 - 7:00pm

Contact info:

arepacsd42@gmail.com

<https://elementary.sd42.ca/alexanderrobinson/pac-info/>

facebook

Alexander Robinson Elementary PAC
Alexander Robinson Elementary Chat

Munch-a-lunch Orders

<https://munchalunch.com/login>

or for new registrations

<http://www.munchalunch.com/schools/AlexanderRobinson>

Alexander Robinson Elementary PAC - 2020 / 2021 Budget - Estimate

OVERVIEW - **PROPOSED**

Available Funds

Gaming account \$23,240.47

General Account \$23,971.99

Fundraising (Conservative Est.) \$3,000.00

TOTAL: \$50,212.46

Donations / Spending

| | | | |
|-----------------------------|----|------------|------------|
| Classroom funds | 31 | \$100.00 | \$3,100.00 |
| Grade 7 Graduation | 1 | \$250.00 | \$250.00 |
| Food for lunchless | 1 | \$50.00 | \$50.00 |
| Sunshine Committee | 1 | \$50.00 | \$50.00 |
| Snack / Drink - Special | 1 | \$100.00 | \$100.00 |
| Juice & Cookie -Gr 6 Shots | 2 | \$50.00 | \$100.00 |
| School Spirit (ex. Ribbons) | 1 | \$300.00 | \$300.00 |
| Safety / Emerg Prep (water) | 1 | \$100.00 | \$100.00 |
| Water for Portables - ? | 3 | \$100.00 | \$300.00 |
| Admin. | 1 | \$100.00 | \$100.00 |
| Families in need | 1 | \$600.00 | \$600.00 |
| Bank fees / Credit Fees | 1 | \$1,700.00 | \$1,700.00 |
| MunchaLunch annual fee | 1 | \$336.00 | \$336.00 |
| Gaming licence | 1 | \$10.00 | \$10.00 |
| Other (Foodsafe, etc.) | 1 | \$250.00 | \$250.00 |
| TOTAL: | | | \$7,346.00 |

Learning Assist & Sensory

| | | | |
|--------------------|---|----------|----------|
| Occ. Therapy Equip | 1 | \$200.00 | \$200.00 |
|--------------------|---|----------|----------|

Physical Activities

| | | | |
|---------------|---|------------|------------|
| Sports | 1 | \$200.00 | \$200.00 |
| Arts | | | |
| Presentations | 1 | \$2,500.00 | \$2,500.00 |

Technology

| | | | |
|------------------------|---|------------|------------|
| Software (Raz Reading) | 1 | \$1,600.00 | \$1,600.00 |
|------------------------|---|------------|------------|

Special Requests

| | | | |
|-------------------------------------|----|------------|------------|
| Playground - approved in 17/18 year | 1 | \$3,821.64 | \$3,821.64 |
| Playground allocation | 1 | \$2,900.00 | \$2,900.00 |
| Playground- Love that Deal | 1 | \$762.12 | \$762.12 |
| Math Program IXL | 1 | \$1,575.00 | \$1,575.00 |
| IPads | 4 | \$520.00 | \$2,080.00 |
| Mystery Doug Science Guy | 1 | \$1,000.00 | \$1,000.00 |
| Class Library Renewals | 2 | \$400.00 | \$800.00 |
| Digital Camera | 1 | \$100.00 | \$100.00 |
| Rain Stuff | 1 | \$230.00 | \$230.00 |
| Document Camera | 2 | \$600.00 | \$1,200.00 |
| Outside Exercise Equipment | 1 | \$400.00 | \$400.00 |
| Soccer Balls | 12 | \$230.00 | \$230.00 |
| Various Music Equipment | 1 | \$2,262.00 | \$2,262.00 |
| Learning Games | 1 | \$200.00 | \$200.00 |
| Color Pac for Color Run | 1 | \$555.00 | \$555.00 |

| | | | |
|-----------------------|---|------------|-------------|
| Halloween Door Prizes | 1 | \$100.00 | \$100.00 |
| Spirit Wear Surplus | 1 | \$1,500.00 | \$1,500.00 |
| TOTAL: | | | \$19,715.76 |
| Overall Contingency | | | \$1,000.00 |
| Leave for 2021 / 2022 | | | \$10,000.00 |
| Total Expenses | | | \$42,561.76 |
| Total Income | | | \$50,212.46 |
| Overage or (Short) | | | \$7,650.70 |

Alexander Robinson Elementary PAC - 2020 / 2021 Budget - Estimate

OVERVIEW - **AMENDED**

Available Funds

Gaming account \$23,240.47

General Account \$23,971.99

Fundraising (Conservative Est.) \$3,000.00

TOTAL: \$50,212.46

Donations / Spending

| | | | |
|-----------------------------|----|------------|------------|
| Classroom funds | 31 | \$100.00 | \$3,100.00 |
| Grade 7 Graduation | 1 | \$250.00 | \$250.00 |
| Food for lunchless | 0 | \$0.00 | \$0.00 |
| Sunshine Committee | 1 | \$50.00 | \$50.00 |
| Snack / Drink - Special | 0 | \$0.00 | \$0.00 |
| Juice & Cookie -Gr 6 Shots | 0 | \$0.00 | \$0.00 |
| School Spirit (ex. Ribbons) | 1 | \$500.00 | \$500.00 |
| Safety / Emerg Prep (water) | 0 | \$0.00 | \$0.00 |
| Water for Portables - ? | 0 | \$0.00 | \$0.00 |
| Admin. | 1 | \$100.00 | \$100.00 |
| Families in need | 1 | \$2000.00 | \$2000.00 |
| Bank fees / Credit Fees | 1 | \$1,700.00 | \$1,700.00 |
| MunchaLunch annual fee | 1 | \$336.00 | \$336.00 |
| Gaming licence | 1 | \$10.00 | \$10.00 |
| Other (Foodsafe, etc.) | 1 | \$250.00 | \$250.00 |
| TOTAL: | | | \$8,296.00 |

Learning Assist & Sensory

| | | | |
|--------------------|---|--------|--------|
| Occ. Therapy Equip | 0 | \$0.00 | \$0.00 |
|--------------------|---|--------|--------|

Physical Activities

| | | | |
|--------|---|--------|--------|
| Sports | 0 | \$0.00 | \$0.00 |
|--------|---|--------|--------|

Arts/Presentations

| | | | |
|--|---|------------|------------|
| | 1 | \$2,500.00 | \$2,500.00 |
|--|---|------------|------------|

Technology

| | | | |
|------------------------|---|------------|------------|
| Software (Raz Reading) | 1 | \$1,600.00 | \$1,600.00 |
|------------------------|---|------------|------------|

Special Requests

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| Playground - approved in 17/18 year | 1 | \$3,821.64 | \$3,821.64 |
|-------------------------------------|---|------------|------------|

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|-----------------------|---|------------|------------|
| Playground allocation | 1 | \$2,900.00 | \$2,900.00 |
|-----------------------|---|------------|------------|

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|----------------------------|---|----------|----------|
| Playground- Love that Deal | 1 | \$762.12 | \$762.12 |
|----------------------------|---|----------|----------|

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|------------------|---|------------|------------|
| Math Program IXL | 1 | \$1,575.00 | \$1,575.00 |
|------------------|---|------------|------------|

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|-------|---|----------|------------|
| IPads | 4 | \$520.00 | \$2,080.00 |
|-------|---|----------|------------|

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|--------------------------|---|------------|------------|
| Mystery Doug Science Guy | 1 | \$1,700.00 | \$1,700.00 |
|--------------------------|---|------------|------------|

| | | | |
|----------------------------|---|------------|-------------|
| Class Library Renewals | 2 | \$400.00 | \$800.00 |
| Digital Camera | 1 | \$100.00 | \$100.00 |
| Rain Stuff | 1 | \$230.00 | \$230.00 |
| Document Camera | 2 | \$600.00 | \$1,200.00 |
| Outside Exercise Equipment | 1 | \$400.00 | \$400.00 |
| Soccer Balls (12) | 1 | \$230.00 | \$230.00 |
| Various Music Equipment | 1 | \$2,262.00 | \$2,262.00 |
| Learning Games | 1 | \$200.00 | \$200.00 |
| Color Pac for Color Run | 0 | \$0.00 | \$0.00 |
| Halloween Door Prizes | 1 | \$180.00 | \$180.00 |
| Spirit Wear Surplus | 1 | \$1,500.00 | \$1,500.00 |
| TOTAL: | | | \$19,940.76 |
| Overall Contingency | | | \$1,000.00 |
| Leave for 2021 / 2022 | | | \$10,000.00 |
| Total Expenses | | | \$43,336.76 |
| Total Income | | | \$50,212.46 |
| Overage or (Short) | | | \$6,875.70 |