



ALEXANDER ROBINSON ELEMENTARY PARENT ADVISORY COUNCIL

- Zoom meeting
- Wed May 6 2020

WELCOME!!!!

Sorry, no sitter service
available for this
meeting



EY KW'ESE XWE' Í MÉKW'EWÁT

WELCOME TO ALL, IT'S GOOD
THAT WE ARE ALL HERE

We acknowledge that the work of our PAC takes place on the shared traditional and unceded territory of the Katzie and Kwantlen First Nations.

We also acknowledge all our First Nations, Metis, Inuit students and their families in our school community where we all work, love, learn and play



AGENDA

- Welcome Introductions & Call to Order
- Approval of Agenda
- Reports
 - Minutes Committee Report
 - Principal's Report
 - Treasurer's Report
 - DPAC Report
- Old Business
 - Fun Fair – cancelled for 2020
 - Duck Race
- New Business
 - Covid-19 Update
 - PAC Executive Nominations open May 15th, 2020
 - Need a Nomination Committee
- Questions and Concerns
- Adjournment
 - Next Meeting
 - June (date to be determined), 2020 on Zoom
 - Meet and Greet at 6:45pm, meeting at 7pm

ADOPTION OF THE AGENDA

MOTION: THAT the Agenda be adopted as presented



```
graph TD; A[MOTION: THAT the Agenda be adopted as presented] --> B[MOVER]; B --> C[SECONDER]; C --> D[DISCUSSION];
```

The diagram illustrates the process of adopting an agenda through a series of four steps, each represented by a colored box with a white border. The boxes are arranged in a descending staircase pattern from top-left to bottom-right. The first box is light red and contains the text 'MOTION: THAT the Agenda be adopted as presented'. The second box is light blue and contains 'MOVER'. The third box is light green and contains 'SECONDER'. The fourth box is light orange and contains 'DISCUSSION'. White arrows point downwards from the right side of each box to the right side of the box immediately below it, indicating a sequential flow.

MOVER

SECONDER

DISCUSSION



MINUTES COMMITTEE REPORT

APPROVAL OF THE MARCH MINUTES

MOTION: THAT
the March minutes
be approved as
distributed

MOVER

SECONDER

DISCUSSION

PRINCIPAL'S REPORT MR ADAM STANLEY



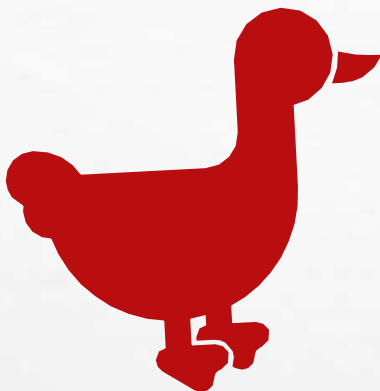
TREASURER'S REPORT



DPAC REPORT

FUN FAIR 2020





DUCK RACE



The background of the slide is a microscopic image. It features numerous blue, spherical structures, likely representing cells or viruses, scattered across the frame. A prominent, larger, orange, textured structure is visible in the upper left quadrant. The overall color palette is dominated by these two colors against a dark, almost black, background.

WHAT IS
SCHOOL
LOOKING LIKE?

?

COVID-19 Update

ACCORDING TO THE BC RESTART PLAN (PROVINCIALY)

PHASE 3 (JUNE-SEPTEMBER, IF TRANSMISSION RATE REMAINS LOW OR IN DECLINE)

K-12 Education – partial return in June,
full return in September

- An announcement on a phased approach to resuming in-class instruction will be made in the coming weeks. This will not be a return to normal. With weeks left in the school year, we anticipate many kids will not return to the classroom until September. But we are also exploring ways to safely get some kids back to school before the summer, to allow more parents to return to work. How these changes unfold are the focus of intensive discussion among Ministry of Education officials, school trustees, the BC Teachers' Federation, CUPE, and other education sector partners.

From the Ministry of Education - May 6 2020

Measured approach to phasing in a return to learning in classrooms

The Ministry of Education is working with all 60 school districts, independent school authorities, First Nations schools, teachers, school leaders, support staff, public health officials and all its education partners to begin a co-ordinated and measured phased-in approach to resuming in-class learning, guided by strict health and safety guidelines.

Education Stages K-12

This measured approach will involve five stages leading to an eventual safe and full return of students learning in classrooms and provides flexibility to continue home learning even while in-class instruction is available.

The ministry will continue to work closely with all education partners. More information on the phased-in approach to resuming in-class instruction will be available in the weeks to come.

Where we are

Stage 4 *Current stage

In-class learning for children of essential service workers and vulnerable students. Remote and online learning continues for most students.

Stage 3 - Transitioning to:

In-class learning for students in kindergarten to Grade 5 on a part-time basis. Access to in-class learning as needed for grades 6 to 12 on a part-time basis. Remote and online learning continues to be available for students.

Go Forward Management Strategy

SCHOOLS (K-12)

- Routine daily screening for all staff and students
- Routine and frequent environmental cleaning
- Implement a range of options to reduce transmission including smaller class sizes; separation of desks; potential of differential school attendance on a routine basis each week; strong focus in the daily routine on frequent washing of hands and other hygiene practices; small group activities and wearing of non-medical masks for those group activities; no high contact sports; limit group sizes of extracurricular activities.
- Explicit policy for children, youth and staff who have the symptoms of a cold, flu, or COVID-19 with coughing or sneezing not coming into school or taking part in extra curricula activities and sports.
- Planning over the summer for increased use of remote online learning, especially for high school children.
- Early arrival and self-isolation for 14 days of international students.

GO FORWARD STRATEGY CHECKLIST

- Schools (K-12)
 - Routine daily screening for all staff and students.
 - Routine and frequent environmental cleaning.
 - Smaller class sizes, increased space between desks, alternating attendance arrangements, frequent hand washing, wearing non-medical masks for group activities and sports, and limiting group sizes.
 - Clear policy for children, youth and staff who have symptoms of a cold, flu, or COVID-19, with any coughing or sneezing not coming into school or taking part in extracurricular activities and sports.
 - Planning over the summer for increased use of remote online learning, especially for high school children.
 - Early arrival and self-isolation for 14 days of international students.

Key sectors that will need to work through in detail and then implement approved “new normal” practice standards include:

Child Care Settings Practice Standards

School and Post Secondary Institutions Practice Standards

- ▶ One area where there will be no change in the immediate future are large scale public events. The PHO has restated total bans on mass gatherings and will maintain the direction on gatherings being of no more than 50 people with required physical distance and health hygiene practices for groups under that number.

ARE PAC EXECUTIVE ELECTIONS

- DUE to School Closures and the restrictions of being able to conduct our elections for 2020/2021 in strict accordance with our C&B, we can accept nominations by email and conduct our Elections through Zoom during our AGM in June.
- Nominations:
 - OPEN – May 15th
 - CLOSED – May 30th
- WE NEED A NOMINATING COMMITTEE!
- Executive Positions:
 - Chair
 - Vice-Chair
 - Treasurer
 - Secretary
 - DPAC REP

MOTION FOR SUSPENDING ARE PAC C&B FOR ELECTIONS

THAT: Due to School Closures and the restrictions of being able to conduct elections for 2020/2021 in strict accordance with our C&B, nominations be accepted by email and our Elections be conducted through Zoom during our AGM in June.

```
graph TD; A[THAT: Due to School Closures and the restrictions of being able to conduct elections for 2020/2021 in strict accordance with our C&B, nominations be accepted by email and our Elections be conducted through Zoom during our AGM in June.] --> B[MOVER]; B --> C[SECONDER]; C --> D[DISCUSSION];
```

MOVER

SECONDER

DISCUSSION

POSITION OF CHAIR

- Role: The Chairperson coordinates Council affairs in cooperation with other Executive members. The Chairperson makes a sincere effort to understand conditions in the school community and promotes a spirit of cooperation and collaboration among the Executive, Committees, general membership and school administration.
- Presides and conducts meetings and establishes meeting rules with the Executive
- May be the spokesperson for the organization
- Helps prepare the agenda for all meetings and consults with the Principal
- Responsible for preparing information on agenda topics
- Appoints committees where authorized to do so by the membership
- Liaise with and support healthy relationships within the school and community partners
- May be a signing Officer
- Provides an annual report

POSITION OF VICE CHAIR

- Role: The primary role of the Vice-Chairperson is to support the Chairperson and assist the other Executives and Committees in their roles and functions. Presiding over meetings can often be shared between the Chair and Vice-Chair. All the duties listed to the Chairperson above are inclusive and interchangeable as Vice Chair and may be performed at the request or in the absence of the Chairperson. In most PACs, this position is often considered to be a training position for future Chairs.

POSITION OF TREASURER

- Role: The Treasurer is responsible for ensuring the safe keeping of all financial records, as well as ensuring that the records are documented correctly.
- May be a signing Officer
- In collaboration with the Executive; draft an annual budget for approval
- Ensure all funds are properly accounted for
- Make financial records available to members upon request
- Prepare statements for monthly updates and a year-end report

POSITION OF SECRETARY

Role: The Secretary is responsible for ensuring, documenting, recording and promoting effective communication between all Council members, Executives, Committees and the school administration.

Recording, distributing and filing minutes of all meetings

Notifying all members of meetings and events related to or associated with the Council

Issuing and receiving correspondence on behalf of the Council

Understanding and keeping an accurate and current copy of the Constitution and Bylaws

Ensuring the safe keeping of all records of the Council

Shall prepare a sign-in sheet for each meeting and be responsible for monitoring quorum

Managing and Administering a general Council email address and social media accounts

May be a signing Officer

DPAC (DISTRICT PARENT ADVISORY COUNCIL) REPRESENTATIVE

Role: The DPAC Representative attends the monthly DPAC meetings representing the Council.

The DPAC Representative may designate another Council member to attend any DPAC meeting on their behalf, other than the DPAC elections or any DPAC Executive member.

Is the liaison between DPAC and the Council, reporting to DPAC when necessary

Provides reports and information from DPAC to Council

Votes on behalf of the Council at the DPAC Executive Elections

Could act in the capacity of a Council Trustee for the purposes of oversight

TERMS AND DUTIES OF EXECUTIVE OFFICERS

- The term of office for an Executive officer shall be one year (commencing on July 1st and ending on June 30th of the following year).
- Any elected officer of the Council may serve on the Executive for as many years as they are elected. All efforts must be made to limit the time one person holds one position to no more than two consecutive years.
- Each Executive Officer is required to carry out the duties of their roles to the best of their ability.
- Must abide by, set an example of and encourage the Codes of Conduct.
- Must understand, abide by and enforce the Constitution & Bylaws.
- At least once a year, a committee is to be established and/or the Executive must review the Constitution & Bylaws to ensure compliance and that the current language is meaningful and reflects the current school community climate, is in keeping with the School Act or other legislation or propose amendments to be more effective.
- Must make every effort to attend and participate in all general and special Council meetings, and participate in Council activities and functions.
- Must make every effort to promote and be transparent in all Council matters, excepting where confidentiality is required as per **SECTION X, 2. (i) – Code of Conduct**.
- Must understand that an Executive Council member's role is to act as a Steward of the Council, and except where noted, will ensure that the same rights and privileges are extended to every member of the Council.

NOMINATIONS

EMAIL: AREPACSD42@GMAIL.COM

Position:

Name of Nominee:

Name of Nominator:

ADJOURNMENT

STAY

distant

STAY

connected

STAY

safe

THESE REMAIN IN
PLACE!!

Golden rules for everybody



Practice physical
distancing



Clean your hands



Stay at home
if you're feeling ill
- no exceptions



Increase cleaning at
home and at work



Stay informed



Cover your cough



Minimize
non-essential travel



Make spaces safer

**ALEXANDER
ROBINSON**

