Code of Conduct

The Albion Elementary Code of Conduct is focused the C.A.R.E attributes of courtesy, attitude, respect and effort and in creating a safe, caring and orderly school environment. We value a working and learning environment that is safe, inclusive, and respectful of diverse, individual, social, and cultural needs. Staff teach a range of strategies to help students understand what respectful behavior looks like, sounds like, and feels like daily. The effective approach of W.I.T.S (Walk Away, Ignore, Talk about it, Seek Help) is one of the problem solving strategies taught frequently.

The purpose of our Code of Conduct is:
1. To encourage the development of socially responsible behaviour resulting in a positive reputation for students and the school community.
2. To foster a safe, respectful, and welcoming learning environment for all students, staff, and parents.
3. To clearly communicate behaviour expectations to the school community.

The Code of Conduct applies to all members of the school community at school, traveling to and from the school, at any school-related activity regardless of location, or any circumstance/activity that will have an impact on the school environment. Our hope is that our Code of Conduct and C.A.R.E. chart will be used by families to develop positive behaviours at home and in the community.

Conduct Expectations

We believe in treating others the way we want to be treated. All relationships and interactions at Albion should be respectful, polite, courteous, kind and inclusive. All relationships are important, and we have high expectations for:

- Interpersonal interactions between students, staff, and parents
- Electronic interactions, including the use of the internet, texting, cell phones, computers, and other electronic devices

At Albion we promote a climate of understanding and mutual respect where all are equal in dignity and rights. All are entitled to the accommodations, services, and facilities they require.

In fostering a community of respect, inclusion, fairness, and equity, we expect persons to not discriminate based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

The Human Rights Codes [RSBC 1996, c210] will be respected:

Excerpt from Section 7 Discriminatory publication

7 (1) A person must not publish, issue or display, or cause to be published, issued or displayed, any statement, publication, notice, sign, symbol, emblem, or other representation that

(a) indicates discrimination or an intention to discriminate against a person, a group, or class of persons, or

(b) is likely to expose a person or a group or class of persons to hatred or contempt

Excerpt from Section 8 Discrimination in accommodation, service, and facility

8 (1) A person must not, without a bona fide and reasonable justification,

(a) deny to a person or class of persons any accommodation, service, or facility customarily available to the public, or

(b) discriminate against a person or class of persons regarding any accommodation, service or facility customarily available to the public.

At Albion we believe that all students should behave with Courtesy, Attitude, Respect and Empathy (C.A.R.E.). It is our expectation that students demonstrate these behaviours in all school locations, including field trips and community outings.

We use the following "C.A.R.E. attributes" to reinforce positive behaviours, some examples are…

At Albion we practice CARE!	Courtesy	Attitude	Respect	Empathy
	Be polite to others Be helpful Include others	Use kind words Using your manners Have positive body language	Use kind and appropriate language Listen to adults and supervisors	Care about how others feel Listen to those around us Include others

	Make safe choices	Use your 'WITS' Try your best and ready to learn	Look after one another and our school Respect personal space Hands and feet to self Have respect for yourself	

Expectations for student conduct for younger students differ from those for older students, as they do for students with special needs who are unable to meet expectations due to a disability. We expect our students to become more socially responsible as they move through successive grades and become older and more mature.

Failure to Respect:

Certain behaviours will be considered unacceptable in both interpersonal and "cyber" interactions. Examples of these include, but not limited to:

- Persons- Arguing, disobeying, lying, misleading, taunting, teasing, intimidating, threatening, harassment of any form, bullying, cyber bullying, etc.
- Personal Space- Violence in any form such as grabbing, pushing, tripping, wrestling, fighting, snowballing, or assaulting, etc.
- Property, the community, or environment- Vandalism to school or its grounds, vandalism to neighbouring property, littering, stealing, etc.
- Law- Any illegal activities including but not limited to drugs, alcohol, smoking, theft, vandalism, fireworks, weapons or replicas, intruders or trespassing, verbal/physical/sexual abuse, etc.

Responses to Conduct Issues

Responses to unacceptable conduct will be thoughtful, consistent, and fair.

The focus of any intervention will be preventative and restorative in nature, rather than merely punitive. Wherever possible, students will be encouraged to participate in the development of meaningful interventions through discussion and mediation.

Decisions will be made with respect to the individual. Responses to conduct issues will take into consideration the student's age, maturity and past conduct. Interventions will not discriminate against a student who cannot meet an expectation because of a disability. Reasonable steps will be taken to prevent retaliation against the person who reported a Code of Conduct issue.

Every effort will be made to support students. However, if there are ongoing conduct issues after having implemented interventions, progressive discipline may include, but is not limited to, referral to an intervention committee, suspension, change of program, change of school, or involvement of the police when behaviour includes a criminal code violation.

When responding to breaches in the Code of Conduct, school officials may inform a student's parent(s), the parents of other students who were involved, school district officials, the police or other agencies or the parents of all students when the whole school community needs to be reassured that a serious situation is being addressed.

Student Dress Code

The school district is committed to providing students with learning environments that are safe, responsive, and inclusive. The district recognizes that decisions about dress reflect individual expression of identity, socio-cultural norms, and that they are personal.

Students may attend school and school-related functions in dress of their choice provided that their choices:

- Conform with established health and safety requirements for the intended activity;
- Do not represent or promote weapons, gang culture, alcohol or drugs;
- Use respectful language;
- Do not depict or promote violence, racism, sexism or discrimination; and
- Are not intimidating to others.

Ultimately, the school administration has the responsibility to apply the dress guidelines when necessary. If any person dresses in an inappropriate manner, the student should be advised personally and discretely and given an opportunity to meet school district guidelines.

Technology Policy:

*The following school Technology Policy is an additional policy to School District #42 Policy No 5780 Appropriate Use of Information and Technology Communication Systems.

At Albion we believe technology is an important tool for enhancing learning and we expect students to use it in a responsible

manner. The use of personal digital devices will be determined by each classroom teacher to support the teaching and learning that will occur in the classroom. If a teacher chooses to restrict the use of personal digital devices during instructional time, the use of devices will be permitted to support inclusion and accessibility to learning such as: digital literacy, communication, medical and health needs and as defined by an individual education plan.

When use of electronic devices is not permitted the device needs to be stored off and out of sight in a bag or backpack. The storing of electronic devices in bags should happen before the student enters the learning space.