

In attendance – (In person) Beth E, Corinne H, Nicole M, Keri F, Tanya D, Christina S, Alicia T, Leslie M, Caroline W, Rob S, Christina H (via zoom) Charles C, Kaylesha P, Melissa S, Betty T

**Albion Elementary School
January Meeting
Monday January 13, 2024
6:30 pm - Hybrid Meeting**

1. Call to order, welcome introductions/attendance, etiquette and housekeeping
Chair: Beth Evans
Minute taker: Corinne Hearle
2. First Nations Territory Acknowledgement
3. Family Smart Presentation - Cherie Harbour
 - a. A free service to support and connect with the grown ups in families with children struggling with their mental health (ages 0-25ish)
 - b. Was created 25 years ago
 - c. Made up of peer support, people that have lived experience with mental health and substance misuse
 - d. Found in 32 communities around BC and AB
 - e. It can be whatever families need it to be meeting online, email, over the phone; one time or recurring
 - f. Can attend apts to provide extra set of ears and bounce ideas off of.
 - g. Family and peer support workers share ideas that have helped others
 - h. Have a team of family peer support workers
 - i. Website with videos available about several different topics with experts (~40 videos: eg ADHD, anxiety, self harm, etc)
 - j. Monthly ITK meetings over zoom covering different topics each month providing info in available resources
 - k. Help for the Hard Times workshop
 - l. Cherie.harbour@familysmart.ca
 - m. Familysmart.ca (link will be posted on PAC facebook page)
4. Approval of agenda for November 13th meeting
Moved by- Christina H
Seconded by- Leslie M
CARRIED
5. Approval of previous minutes from Nov 21st Meeting
Moved by- Christina H
Seconded by- Christina S
CARRIED
6. Approval of previous minutes from December Special Meeting
Moved by- Christina H
Seconded by- Leslie M
CARRIED
7. Reports:
 - a. Principal
 - i. Basket ball up and running, intramurals starting, BC Lions w/ power smart at the end of the month
 - ii. Starting to do anti-racism awareness and diversity with staff
 - b. Chair
 - c. Treasurer
 - i. Operating : \$24081.35

- ii. Gaming: \$21179.03
 - d. DPAC
 - i. No DPAC meeting in Dec. Next Jan 22 at Garibaldi
 - e. Committees:
 - i. Fundraising (Beth & Keri)
 - 1. Purdys: \$1288
 - 2. Growing Smiles: \$138
 - 3. Me & Eds: \$295
 - 4. Fun Friday: \$161
 - 5. Toonie Toss: \$435 (minus the cost of rentals \$110)
 - 6. Abbotsford Canucks: currently running
 - 7. Looking for volunteers to take over fun Fridays: Christina S and Alicia T
 - ii. Hot lunch (Leslie)
 - 1. Red Robin & Boston Pizza Updates
 - a. \$203 worth of donations which are given directly to Mrs Dailey and in conjunction with Kellie work on plan to provide lunch for subsidy lunches so all can have hot lunch
 - 2. Upcoming Hot Lunches
 - a. January 24 - Subway
 - b. February
 - c. March
 - d. April
 - e. May
 - f. June – Hot dog
 - 3. Learning to be a coordinator
 - a. Leslie is moving and will not be present next year. Please connect with Leslie to shadow and train what is involved in being hot lunch coordinator
 - iii. Events (Beth)
 - 1. Movie Night: \$167 profit, parents need to supervise their children
 - 2. Pancake Breakfast - success
 - 3. Family Skate – 40 people that did not show up but took tickets
 - 4. Family Dance – Feb 21st
 - a. New replacement DJ has been found and will be doing it at no cost with stipulation that concession be provided for families that are unable to afford (ID'd through the school)
 - iv. Appreciation
 - 1. Staff appreciation in December (Tim Bits and Coffee in staff room)
- 8. Old Business
 - a. Fridge/Freezer - update from Mrs. Dailey
 - i. Donated and now in kitchen. Thank you to the Todd family for the donation.
 - ii. To be used for PAC
 - b. Bingo - Christina S
 - i. December – funds approved for gaming license and liquor license
 - ii. Alicia now to hold liquor license (as Christina S is now an employee)
 - iii. Teachers requesting that PAC front the money for purchasing concession items, etc. Money to be returned in full
 - iv. Class B gaming license has been approved
 - v. Ticketed event – presales and at the door
 - vi. Proposed funds for loan: **up to \$4000** (may not be needed if presale ticket sales cover the cost), gaming funds to cover fun day with any extra moneys raised (from concession, etc) to be determined at a later day and be voted on in the future
 - 1. **Moved by – Amanda C**

2. **Second – Christina S**

Voted – Passed – up to \$4000 to fund Bingo

- c. PAC Record Keeping – Beth
 - i. Public google drive w/ minutes and agenda, google calendar w/ meetings and events

9. New Business

- a. BCCPAC – Beth
 - i. Renewed membership, DPAC paid for that
- b. Insurance
 - i. Investigated to get a quote for PAC volunteers for liability insurance for events
 - ii. Not able to obtain insurance as a PAC as not considered a legal entity
 - iii. School protection plan – volunteers not necessary covered in all situations
 - 1. To be covered, need to be a school approved volunteer, has to be a district sanctioned and school supervised event
 - 2. Moving fwd, for all events volunteers need to be approved
 - 3. PACs unable to sign legal contracts as not legal entities
- c. Net Plex – Tanya
 - i. Required repairs \$1700
 - ii. Need to determine how to pay for it
 - iii. May need to keep in mind annual maintenance – for next years budget
- d. Spirit Wear
 - i. Issues with quality and customer service issues for last few times
 - ii. Looking to find another vendor to do future spirit wear
 - iii. PAC required to refund family \$50 for an item, vendor not responding
 - iv. Taking recommendations for new vendors
 - v. For pink shirts this year, Tanya has reached out to 2 vendors for quotes for pink shirt day this year (\$16/shirt)
- e. Social Media - Beth
- f. Square – Charles
 - i. New requirements for use of square (sole proprietorship) so specific person has to be responsible for it
 - ii. Still in discussion whether using square is feasible for future use due to new stipulation
- g. Technology - ?DPAC update
 - i. Tabled for next meeting
- h. HUB Cycling - Bike Bus program
 - i. Proposed active transportation committee
 - ii. Waiting to see if we are picked
 - iii. Will require a few parent volunteers to be the end of the bus
- i. Freezie Committee
 - i. Tabled for next meeting
- j. Grill
 - i. Grill now rusted (Sean to attempt to fix)
 - ii. Can't always count on the two parents for all events
 - iii. Would like to purchase another grill
 - iv. Propose to use \$400 remaining money from pancake breakfast to purchase a PAC owned one plus additional \$250 for total of \$650
 - 1. Moved by – Christina
 - 2. Second – Caroline
 - 3. **Voted approved - \$650**
- k. Pink shirt day
 - i. See spirit wear. Tanya to contact vendor to make for this year. Mark up ~\$1 to make donations to Amanada Todd Foundation
 - ii. Friendship bracelets – donations of beads coming in. Still collecting donations all month

10. Round Table

11. Set Next Meeting

a. Feb 10 @ 7pm via Zoom

12. Adjourn @ 8:22