

**Albion Elementary School  
PAC Meeting  
Thursday, November 3rd, 2022  
6:30 pm**

**1. Call to order & welcome introductions/attendance**

- Zoom: Shiva C.
- In Person: Tanya D., Charles C, Kerri F, Caroline W, Daisy G., Beth E
- Minute Taker: Beth E.
- Chair: Charles C.

**2. First Nations Territory Acknowledgement – Tanya**

**3. Approval of agenda for Nov 3rd 2022 meeting**

- Moved by: Beth
- Seconded by: Caroline
- Motion: CARRIED

**4. Approval of previous minutes from Oct 3 2022 meeting**

- Moved by: Beth
- Seconded by: Caroline
- Motion: CARRIED

**5. Reports**

a. Principal

- There is currently a lot of staff illness and TOC shortage. This is district wide.
- Student illness: RSV is circulating at the school, especially in the younger classes. Please keep kids home when sick. Tanya has contacted the district health and safety officer to see if there is information that can be passed out to parents.
- An extra division was added in September resulting in a 0.20 prep time posting. Sarah Robinson has posted into this and will be at the school on Wednesdays doing prep for 2 classes as well as some support hours
- The TOC for the vacant grade 6/7 teacher position has posted into a position at another school. There is currently a new TOC in the classroom. The position has been posted externally
- Classroom teachers are prepping for student conferences. Parents can decide if they want these in person or virtually. Portfolios will be sent home for all students.
- Due to ongoing concerns with covid-19 and staff/student concerns with exposure in crowds, there will be no Christmas concern this year. There will be a primary choral event in the spring as well as an intermediate talent show
- Teachers also want to celebrate and acknowledge the multicultural aspect of the school and expose students to various holidays. Last week Diwali was celebrated.
- Tanya is writing a grant proposal to obtain 10 new iPad

b. Treasurer (Shiva)

- Money from hot lunch and movie night will be deposited this weekend
- Community Operating balance: \$9,186.91
- Gaming Balance (as of Oct. 31): \$10,022
- \$1620 for pumpkins was paid for out of gaming
- Movie night was not a fundraiser but we broke even

c. DPAC – Derek not present.

Caroline shared that there is a fundraiser online. Each school can submit a \$500 prize and then schools can share the profits.

d. Committees:

*i. Fundraising (Kerri)*

- Brooms – sold 35. Approx \$300 made
- Poinsettias – sold 42 so far. Running until Nov 16<sup>th</sup>. To be delivered Nov. 30
- Christmas Wrap – no sales yet. Not a big money maker last year. May not run it next year
- Purdy's – has been set up online
- Looking into Neufeld farms – TBD if it will be PAC or grade 7
- Silent Basket Auctions – will be done sometime in the new year. Can approach businesses when the time comes

*ii. Fun Committee*

- Movie night was a big success. Had between 150-200 people present. Difficult to count as people were coming in from 3 different doors so next time entrance will be one door only
- Upcoming hot lunch days: November 25 - Sushi  
December 16 – vendor TBD
- Events
  - o Tanya suggested a family day dance or valentine's dance. Miss Bello is a DJ. BCCPAC also has a DJ.
  - o GlowGa – January – Beth will talk to instructor. Likely will do in 2 sessions with a capacity number. Need to determine if it's a family event or a fundraiser.

**6. Old Business**

a. Spirit Wear

- Amanda Godfrey has been contacted. Charles will liaise with Amanda more and set up a date maybe for late November
- contest for kids to design a limited edition T-Shirt for pink shirt day

b. Crossing Guard Volunteer

- Parents can organize a volunteer separate from the school - school district is not liable
- School district cannot provide a crossing guard due to WCB issues
- Neighbours need to talk to the city about making the controlled light a full light

c. Playground

- Mr. Henderson looking into it

d. Security Cameras

- vandalism is an ongoing issue. Tanya to work with maintenance regarding this issue

e. Emergency Bins

- still working on sorting and checking expiration dates

**7. New Business**

a. December Holiday Breakfast

- PAC to look at dates and send to Tanya for teacher input

b. Parent Education Sessions

- Poll on PAC Facebook page indicated that parents are interested in parental education sessions. Ideas that were voted on included mental health, social issues (cyber safety, drugs, bullying), physical issues (sleep hygiene, physical activity), and neurodivergence. May look at offering these over the span of 2 years.
- Beth will try to arrange a mental health speaker for January

c. Parent Communication

- PAC to do a monthly newsletter.
- Newsletter and Tanya's weekly memo to go on board above lost and found

d. Funding for classroom teachers from PAC

- Tanya asking for \$150 per classroom (x 24 divisions) at FTE equivalent, plus Mrs. Matlock and 0.6 ELL, and 3.0 FTE support teachers. Shiva and Charles will look at budget.
- Mrs Hughes is requesting a new book shelf costing \$1600.
- Mr. Thompson would like a Maple Tree planted in the courtyard (\$500).
- Teachers requesting outdoor play equipment (approx. \$2000) – can come from gaming
- Needing 10 new iPad – need to come from operation budget. This is an addition to the 10 that the school is writing a grant for
- Long Jump pit at the front of the school. The current one at the back of the school is not level and is sitting next to concrete and is also used as a sandbox.
- Body Science – Kate coming in this year. PAC usually pays for half
- Coffee for teacher appreciation school conference day, Tanya suggested using Kanaka Coffee and requesting \$350 for this and have it occur Dec. 8<sup>th</sup> which is a student conference day
- PLAN: Charles & Shiva to review budget. Decisions will be tabled until next PAC meeting

e. Grade 7 end of year fundraising

- Tanya to ask the grade 7 teachers to communicate with parents around fundraising.

**8. Adjourned**

- adjourned at 7:42

**NEXT MEETING: DECEMBER 6<sup>th</sup> at 6:30**